

**PITHAPUR RAJAH'S GOVERNMENT COLLEGE [A]:: KAKINADA
DIRECTORATE OF RESEARCH PROMOTION & DEVELOPMENT
PARISHODHANA (RESEARCH SKILL DEVELOPMENT FRAMEWORK) &
SEED MONEY POLICY**

Preamble: Research & Development Framework (Parishodhana -RDF)

The underlying philosophy of Pithapur Rajah's Government College's **Parishodhana** (Research Skill Development platform) - Research & Development Framework, is to provide tangible solutions to the challenges the community is facing by providing a vibrant and stimulating atmosphere for new knowledge creation and innovation through promotion of research culture. It is aimed at promoting creative thinking and develop inquisitiveness among both students and faculty members by providing enabling environment for research projects, publication of research papers, conduct of conferences, seminars; encouraging participation and presentation of papers in conferences, build research infrastructure; forge collaborations with industries and institutions and help become members of professional bodies. The college has embarked upon disseminating new knowledge obtained through active research for community development. Accordingly, seed money policy has been devised and being implemented.

In tune with its vision and mission of creating conducive research atmosphere for both and students, a strategic plan of action to provide institutional grants for research promotion is devised - Parishodhana - Seed Money Policy (SMP) applicable for faculty members and students as well.

I) Purpose of Seed Money:

To nurture and sustain research culture among students and faculty to engage themselves in research in emerging areas for sustainable solutions.

II) Objectives of Seed Money Policy

- To foster research culture among faculty members and students and sustain it through institutional financial assistance.
- To provide a supporting platform for faculty to help sharpen their research competencies through research projects out of seed money granted.

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- To nurture culture of taking up socially relevant research projects on pressing and cross cutting – real life issues in social and science sectors, help come out with solutions, products and facilitate commercialization thereupon.
- To promote innovation and inquisitiveness among students and staff through seed money under the aegis of Parishodhana.
- To help faculty members undertake research projects and test their innovative research ideas which have the potential to be translated later into major and minor research projects and capable of attracting funds from external funding agencies or sponsorships . including industries.
- To attract research intuitive faculty members into college and enabling their retention for sustainable research promotion.
- To encourage faculty and students test their innovative or creative ideas with seed money, come out with preliminary results and encourage them to apply for major and minor projects.
- Grant of a maximum of Rs. 2500/- per faculty whose papers are accepted for presentations in National and international level conferences, seminars etc., to meet their travel charges, lodging and boarding. They shall submit to the amount later.
- A maximum of Rs.1500/- per faculty will be granted towards professional body membership fee upon receipt of proofs of the membership in such bodies.
- A student can apply for research project. A maximum amount of Rs. 25000/- will be granted for the proposal. They can associate with a PI and carry out research. Students shall have a Co-PI in their proposal mandatorily.
- To motivate faculty for claiming rights on processes and products they developed through research through IPRs.
- To foster inter-disciplinary and intra-department research culture, student-faculty research culture in the institution.

III) Scope of the Policy:

- The policy is applicable for both faculty and students of the college for testing their innovative ideas, carry out preliminary research.
- Regular faculty members including contract faculty with Ph.D and M.Phil are eligible for research seed money. However, other faculty who are pursuing their Ph.D are also eligible for seed project financial assistance (Seed money) which will be awarded on the merit of the seed project proposal and recommendations of the Research Promotions and Development Committee.
- A faculty will be awarded seed financial assistance only once in a three year period and during stay of the faculty member in the institution only.
- Normally a Principal Investigator is awarded a seed project. However, Co-Principal investigator can also be made part of seed project proposal in inter-disciplinary project proposals.
- The seed project shall be completed within 12 months (One year). However, a maximum of three month extension can be given to PI/Co-PI on the recommendations of the recommendations of the Research Promotions and Development Committee.
- The progress of the project will be reviewed on bi-monthly basis by R& D committee headed by Dean, Research and IQAC of the college for accelerating the seed-project executions

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- A seed grant of upto Rs. 50,000/- and Rs.25000/- will be provided for Science Departments and other Departments respectively. However, basing on the merit, it can be enhanced on the merit of the project and committee's recommendation.
- The amount can be utilized for consumable, non-consumables, field visits, journals, etc.. 25% for consumables, 60% for non-consumables and 15% for field visits, etc., can be used by PIs of science Depts. The split up is 50% for survey, 10% - field visits, 25% for journals, 10% for stationery and 5% for others.
- A mandatory publication of atleast one research paper shall be there in the national and international UGC listed journals in the name of the college and PI as the first contributor within one year of sanction of seed money grant.
- If research papers are not published out of seed project financial Assistance, the PI has to return money within 2 months after lapse of project tenure.
- The University faculty members are encouraged to submit research proposals based on their innovative ideas. The applicant have to clearly and convincingly demonstrate that the proposed project represents a new research direction in an area likely to generate external funding.
- For a new faculty member without any expertise in research, Co-PI preferably a faculty member serving as the research supervisor is essential for guiding the project.
- PIs/Co-PIs shall submit audited utilization certificates within one month of completion of the project.
- The final project report shall be submitted within one month of completion of the seed project with requisite documents, audited bills, UC, etc., for final approval.

IV) PROCESS FLOW & TIMELINES

S.No	Process	Time line	Facilitating Authority
1	Invitation of seed money proposals in the beginning of every academic year	Within one week of beginning of the academic year	Dean, Research
2	Receiving of proposals and consolidation and processing	Within five days of issue of notification	Dean, Research
	Verification for eligibility	Within 2 days of receipt of proposals	Dean, Research
	Review and evaluation on project merit	Within one week after submission of proposal	Expert panel/ committee nominated by Dean, Research
	Submission of revised proposals in case of incomplete information/ proposals	Within 3 days after notification of such information	Concerned PIs
	Recommendation and submission of final selection list of proposals	Within 3 weeks of issue of notifications for	

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		seed project proposals.	
	Commencement of seed project by the selected PI	Within 1 week after selection of the seed project	



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**FORMAT FOR SUBMISSION OF SEED MONEY PROJECT PROPOSAL
2022-23**

1	Title of the seed Project		
2	Broad Area of the Project		
3	Details of Principal Investigator	Name of PI	
		School	
		Department	
		e-Mail ID	
		Contact Number	
		Experience (Shall not be more than 500 words) in Research. (Attach annexures for additional information)	
4	Details of Co-Principal Investigator	Name of PI	
		School	
		Department	
		e-Mail ID	
		Contact Number	
		Experience (Shall not be more than 500 words) in Research. (Attach annexures for additional information)	
5	Project value (Rs)		
6	Probable date of completion (Months)		
7	Structure of Project Submission	Introduction of the project (Not more than 250 words	
		Current status of research in the selected theme of research globally (Max. 500 words)	
		Current status of research	

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		in the selected theme of research in India (Max. 500 words)	
		Gaps identified vis-à-vis research in India and Globe	
		Bridging the gaps	
		Objectives of the project	
		Methodology	
		Expected outcome	
8	Proposed time lines & Plan of action	1-2 months	
		2-4 months	
		3-4 months	
		4-6 months	
		6-8 months	
		8-10 months	
		10-12 months	

9. BREAK UP OF THE EXPENDITURE

S N.	Equipment/ item/ Activity	Proposed Expenditure (Rs)
1		
2		
3		

10. No. of research papers likely to be published out of the project:

11. Potential of translating the seed project into a major project in future and application to funding agencies (Write in 200 words) :

12. Links of atleast 5 references (Journal links with related literature)

(Name & Signatures of PI)

(Name & Signatures of Co-PI, if any)

Dated: Dated:

Forwarding of Head of Department

Recommendation of Dean of the School