



PITHAPUR RAJAH'S GOVERNMENT COLLEGE

An outcome based, NAAC accredited, green autonomous institution

4th Cycle NAAC accreditation grade: B++

Affiliated to Adikavi Nannaya University

Opp. Mc Laurin School, Raja Ram Mohan Roy Road, Kakinada 533001, Andhra Pradesh, India

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STUDENT HANDBOOK

AY 2024-25

ABOUT THE FOUNDERS OF THE COLLEGE

The Pithapuram estate was ruled by illustrious sons of Rao family, beginning from Sri Rao Rayanam Garu in 1602. In the succession, later on, NeeladriRayanam Garu was recognized by Moghul Vice Roy as Rajah of Pithapuram. His eldest grandson Sri Rao Venkata Mahipathi Gangadhara Rama Rao became the Rajah in 1861. He was good administrator and legendary philanthropist. Today's P.R. Government College was first started by him as a High School in August 1884.

In appreciation of his services the prince of Wales conferred on him the richly deserved title "Maharajah" in 1887. Later he was nominated as a member of the then Madras Legislative Council in 1877. He was blessed with a son on 5th October 1885 who was named as Surya Rao Bahadur. The child lost his mother on the third day after his birth. Sri Gangadhara Rama Rao also died in 1890 when the child was five years old.

Smt. Rani Bhavayamma Rao of Chitrada groomed the boy. At the age of nine he was sent to Madras where he had his High School education in Newingdon School. He passed his Matriculation Examination from Madras University at the age of seventeen.

After winning a legal battle he ascended the throne and became the Maharajah of Pithapuram on 19-02-1907. He married Rani Chinnamamba Devi, Daughter of Sri Rajah Venkata RangaiahAppa Rao of Nuzvid Estate.

Sri MokkaSubbarayudu was his tutor in Madras High School, who moulded the Rajah into a fine gentleman with noble qualities.



**Sri Rao Venkata
Maheepati Gangadhara
Ramarau**
The Maharajah of Pithapuram
Samsthanam
(1842-1890)

Sri Rao Venkata Kumara
Maheepati Gangadhara
Ramarau,
The Maharajah of
Pithapuram was a
legendary philanthropist
and founder of famous
Pithapuram Rajah's
College (P.R. College)



**Sri Rao Venkata Kumara
Mahipati Surya Rao
Bahadur Maharaj**
(1885-1964)

The Maharajah spent huge amounts of money on education. He raised the P.R. College to the first grade status. P.R. College is the pride of Kakinada, the first of its kind in this area. Here girls were given education free. The Science College, the High School and the attached Hostels were the gift of the Maharajah. When the strength grew in numbers, the Arts College was shifted to the present building situated in the heart of the town. It has an area of 36 acres full of green lawns and mango trees.

Sri Subbarayudu was a genius and a scholar in English, Telugu & Sanskrit. He was a great visionary. He was brought as a dewan of Pithapuram Estate. He had done Yeoman service to develop the estate.

Sri Surya Rao Bahadur himself was a scholar in English, Telugu and Sanskrit languages. He was a lover and patron of men of letter and artists.

Pithapuram estate flourished well during the reign of the Maharajah. More than any one, it was Brahmaharshi Venkata Ratnam Naidu garu, the revered guru of the Maharajah, who guided him in matters of religion, education and social reform. He also encouraged him in works of charity and welfare of the people.

The Pithapuram Durbar was an abode for all men of letter, writers, pundits and musicians. It was really a golden age for Pithapuram. Like Sri Krishna Deva Raya, the Maharajah encouraged many poets and writers in his court. Veritably the Court was a nest of nightingales. Pundits like Sripada Lakshminarayana Sastry, Tata Subbaraya Sastry, the famous musician Sri T. Sangameswara Sastry adorned the court of the Maharajah. Sri Panugantivaruru and Devulapalli Brothers, and Venkata Parvatisa Kavulu were the "Court Poets". Similarly a number of famous Telugu writers like Chilakamarthi and Veeresalingam Pantulu were welcomed and honoured.

The Maharajah's service to Telugu literature was commendable. The Telugu Academy was started under the guidance of Late Sri Jayanti Ramayya Pantulu Garu. He took keen interest in publishing old manuscripts. With enormous financial assistance he brought out an Encyclopedia in Telugu, which was named after him, the Surya Raya Nighantuvu. A number of eminent scholars like late Sri Kasibhotla Subbaraya Sastry and late Sri Divakarla Venkatavadhani were employed for the work. In recognition of his service to Telugu Literature, the Andhra University conferred on him D.Litt and Kalaprapoorna.

It was in the Maharajah's Court that the great Veena exponent late Sri T. Sangameswara Sastry spent his whole life as estate musician. (1873-1932) There were a number of episodes about his expert rendition on the Veena. Tagore once visited Pithapuram and Rajah donated one lakh of rupees for Santhinikethan.

Kakinada, was the gift of the late Maharajah of Pithapuram, Sri Rao Venkata Mahipathi Suryarao Bahadur. Its cosmopolitan culture, its religious tolerance were due to the influence of

Brahmoism - a sort of refined Hinduism - practiced and propagated by the Maharajah under the benign influence of his great guru late Sri Raghupati Venkata Ratnam Naidu.

Brahmarshi Sri R. Venkata Ratnam Naidu Garu, was a servant, a scholar of eminence and a staunch Brahma leader. With his imposing personality and dignified figure, with his religious fervour and zeal for social reform, he exercised a wholesome influence on the intellectuals of Kakinada. He was the Principal of P.R. College for 17 years. Kakinada was a seat of Brahmoism for three decades. The BrahmasamajamBrahmoMandir opposite to the Science College was the citadel of Brahmoism. Here marriages were solemnized under the guidance of Sir R.VenkataRatnam Naidu, Dr. Vemuri Ramakrishna Rao and Sri Peddada Rama Swamy, Eminent scholars used to deliver lectures in this Mandir. Till recently it housed the library of Sir R. Venkata Ratnam Naidu.

The Maharajah spent huge amounts of money on education. He raised the P.R. College to the First Grade status in 1926, when the Andhra University was started in the same year. P.R. College is the pride of Kakinada, the first of its kind in this area. Here girls were given education free. The Science College, the High School and the attached Hostels were the gift of the Maharajah. When the strength grew in numbers, the Arts college was shifted to the present building situated in the heart of the town. It has an area of 36 acres full of green lawns and mango trees.

The place now occupied by the Super Bazar, the L.I.C. building and Venkataratnapuram are the gifts of the Maharajah. The Building where Sir R. Venkata Ratnam Naidu lived and passed away was given to the Harijan Hostel in Venkata Ratnapuram.

The Maharajah's heart was tender and full of the milk of human kindness. His compassion for the poor and the depressed classes and his concern for the Harijan Girls resulted in the birth of an orphanage. The beautiful and spacious building which is now Rangaraya Medical College was the orphanage run by the Maharajah of Pithapuram. Here Harijan Girls were fed, clothed and given free education. The Maharajah took up the Harijan problem even before Gandhiji thought about it. So too in Pithapuram there used to be a similar facility for Harijan Boys and Girls

The Shastipurti celebrations of the Maharajah were held for five continuous days at Pithapuram. It was a splendid spectacle for all, a feast to the eye and the ear. poets and musicians, pundits and philosophers, artists and actors, the poor and the needy received invaluable gifts on the occasion.

He personally distributed silver bowls containing gold coins to all the scholars and pundits. It was a land mark in the life of the Maharajah.

In 1948 with the abolition of the 'Zamindari System' the Maharajah handed over the management of the College with its assets and buildings to the Government of Madras. The century old institution, trained thousand of students and provided opportunities to many students to serve and work in the institution. Many eminent administrators, scientists and artists were the products of this great institution. The College was the heart of Sri R. Venkata Ratnam Naidu Garu and the orphanage was the darling child of the Maharajah.

The Maharajah passed away in 1964 With him the glory of the estate also waned and an era ended. He was a fine gentleman, cultured, dignified and charitable. His charity knew no bounds. The spirit of the Maharajah Broods over the college. But his college, a temple of Learning stands there forever spreading sweetness and light, a monument to the munificence of the Maharajah. We shall remember him with profound gratitude.

College Handbook Committee

Chairman	Sri K. Anjaneyulu	Vice Principal & Head, Dept.of Philosophy
Convenor	Sri V. Rambabu	Lecturer in Chemistry
Members	Sri V. Mallikharjuna Naik	Lecturer in Economics
	Smt.G. Pavani	Lecturer in Chemistry
	Sri T. Venkateswara Rao	Lecturer in Zoology
	Smt.B. Mangamma	Superintendent
	Mr. Ch.Sandeep Kumar	Student Council (III B.Sc. Aqu.tech)

Our Vision

“To contribute its might for holistic and quality human capital formation for modern economy with focus on developing employment opportunity - enhancing skilling ecosystem, through integration of technology, research and value system into teaching - learning process”.

Our Mission

- Shaping wholesome personality of students
- Designing student-centric industry oriented curricula
- Promotion of experiential learning
- Facilitating progression to higher education and employment through knowledge and skill development
- Promotion of outcome based education with focus on realization of graduate attributes
- Quality enhancement in learning through ICT integration into teaching-learning process
- Strengthening research and fostering innovation and collaborations;
- Fostering 21st century skills
- Implementation of recommendations of NEP-2020
- Inculcation of community service

A Guide to the Handbook of Information

The Handbook of Information is a compendium of useful information on curricular, co-curricular and extra-curricular, and research matters related to the College. It also provides vital information regarding the University and other additional information which may be useful during the Academic Year. This Handbook is primarily intended for students, faculty members and non-teaching staff of the College.

For the Academic Year 2024-25 the Handbook of Information has been recast to ensure better functionality and utility to the end stakeholders. This is also done to set new standards of governance towards documentation of information and improved stakeholder orientation.

The Handbook of Information is divided into seven sections. Each Section has been categorized to ensure all relevant information regarding that aspect of the College is available at one place.

The subject matter of the Handbook of Information pertains to Academic Year 2024-25. Since the subject matter of the Handbook of Information may change time to time post publication, to improve functional utility of the Handbook, it is transformed into a hybrid document which merges historicity with concurrence of information.

1. About the College

A BRIEF HISTORY OF THE COLLEGE

Pithapur Rajah's College, Kakinada ranks among the earliest institutions of Higher Education in South India. It is located in East Godavri District of Andhra Pradesh. P.R. College was established in August 1884 by Sri Rajah Rao Venkata Mahipathi, Gangadhara Rama Rao, Bahadur. First it started as a middle school and became a full-fledged College. The present District Central Library, Super Bazar and DEO's Office were part of P.R College campus once. P.R College has two campuses; Science College campus is near the main road and Arts College Campus with sprawling grounds of nearly 28 acres is situated near Government General Hospital. McLaren High School is on the eastern side, District Collectors Office, Zilla parishad and C B M School are on the western side of P.R College. P.R College is the first college to encourage women's education with total exemption of fee for girl students. Girl students were given many incentives to pursue their higher education. In 1952, when the college was taken over by the Government, it became P.R Govt. college. This century old college had its centenary celebrations in March 1984. Considering the development of P.R Govt. College, UGC conferred autonomous status, with the concurrence of Andhra University and the approval of the Government of Andhra Pradesh. The college became autonomous with effect from the academic year 2000 -2001. Citizens of Kakinada town regard P.R.Govt. College as their precious possession. The College has been Identified for the status of CPE (College with Potential for Excellence) by the UGC during October 2010 and supported financially to fulfill the objectives of the scheme.

PRINCIPAL'S MESSAGE:

Dear stakeholders,

"Education is the most powerful weapon which you can use to change the world." - **Nelson Mandela**

Hearty welcome to ISO certified green and vibrant Pithapur Rajah's Government College (A), Kakinada campus.

We, the committed team consisting of 3333 students, 130 faculty members, 55 members of non-teaching staff and a host of alumni, feel inspired and proud to be part of this premier institution of higher learning that put up 140 years of glorious years in rendering services to the students in higher education.

Dear stakeholders, to provide bright careers and a nurturing environment for academic excellence, we embarked upon a mission of rolling out value studded quality human capital for envisioning India into a developed nation, Viksit Bharat@2047. In tune with it, it is envisioned to make the institution into Viksit Pithapur Rajah's College @2047. A strategic Institutional Development Plan (IDP) is framed for realizing this institutional goal and inching towards realizing this dream.

We know that envisioning India into a developed nation and \$ 5 trillion economy by 2047 could be possible with concerned efforts of all stakeholders- students, staff, alumni, parents, employers, etc. Hence, we embarked upon Learning Outcome - Based Education Framework(LOBE), that guarantees holistic development of learners paving the way for realizing the program outcomes



that improve the prospects of employment skills and progression to higher education through development of right knowledge, skills, attitude and entrepreneurial skills.

The developmental needs at regional, national and global level continue to inspire us for designing industry-oriented curriculum, updating it with changing times and its transaction through e-teaching plans, academic calendar and transaction plans. To realize this, utmost care is taken to design the curriculum, transaction strategies and evaluation systems through educational reforms. The market oriented programs form the major chunk of programs offered in this institution. About 76% of programs offered are market oriented programs with huge employment potential. Every care is taken to offer skill - rich certificate courses, value added courses, etc., that enrich the curriculum and better the prospects of employment.

A slew of experiential learning strategies such as innovative pedagogy through flipped class room methodology, peer teaching, learning field trips, industrial visits, projects, internships, apprenticeships, Group Discussions, seminars, conferences, etc., are put in place for enhanced learning outcomes.

The hall mark of the institution is integrating IT tools in teaching, learning and evaluation processes. e-teaching plans, Digital content generation (LMS), Digital class rooms, virtual class rooms, OTLP, OAMDC, F-Map, I-Map, e-CEGRAM, Jnanabhoomi, etc., applications form part of the e-Governance that enhance the quality of educational services to the stakeholders.

Promotion of research culture, academia-industry collaborations, consultancies, exchange programs, capacity building programs for students and staff, etc., are our flagship initiatives.

The recommendations of NEP-2020 - Multiple Entry, Multiple Exit System, Single Major Programs, Honors programs, Academic Bank of credits (ABC) are being implemented since 2000-2021.

To realize the vision of the institution, a unique framework, Integrated Employability Skills Development Framework (IESDF-NIPUNA) was framed with objective of imparting coaching for competitive examinations and training for campus recruitments. Our flagship employment skills equipping platforms- Centre for 21st Century Skills, Jawahar Knowledge Centre (Training and Placement Cell, Career Guidance Cell and A.P.State Skill Development Centre (A.P.S.S.D.C) are in the job of imparting employability skills to the learners.

State of the art learning resources, including the 24x7 open library with over 100000 books and services, digital library, well equipped laboratories, research infrastructure, innovation Centre, Centre for entrepreneurship, Centre for excellence in teaching, learning and evaluation, Centre for value education and character building, etc., continue to support the learners and lead them towards realizing their goals.

Student supporting wings including N.C.C, N.S.S, Centre for Women Empowerment and Gender Equity Studies, Maanasa, a unique academic and psychological counseling centre, Mentor-mentee system, etc., are in the service of students.

Student-learning level based teaching approach, special strategies for differently abled students,

mentoring system are our distinctive approaches that cater to the diverse needs of the students.

The academic activity is complemented with extra curricular activities. Sports and Games infrastructure - Indoor stadium, playing grounds, play courts, gymnasium, foot-ball field, yoga centre, running track, etc., and cultural promotion initiatives through Centre for Performing Arts engaged in training and performances in art and dance forms, are also provided for honing the skills of learners.

We know the attributes of the present day students for a well rounded personality. So, ethical and moral values, integrity emotion balancing skills, innovation and independent thinking, humility, simple and environment-friendly living, respecting national heritage and culture, selfless service to the community, civic sense, tolerance for diversity, respecting constitutional values, adapting to emerging technologies, scientific temper, truthfulness, etc., form integral part of our curriculum besides intellectual strength.

We are marching ahead with an average 83.5% Program Outcomes, 82.5% result, 16% placements, 19% progression to higher education annually. We assure you all that all efforts will be made to improve upon in the areas we are lagging behind in future through our outcome-based, decentralized administration and strategic planning process.

Our Solar energy powered campus, CCTV surveillance, pollution-free green environment, student-friendly faculty, motivated students, physical and IT infrastructure continue to enthrall your spirits and motivate you to excel and give your best to this centre with potential for excellence.

The college is conferred on District Green Champion Award and Youth Red Cross Award for green initiatives and Humanistic activities.

We hope that this 35.6 acre sprawling lush green campus continues to enthrall you and enriches the learning experiences leading to realizing the institutional vision and objectives.

We are sure that our supportive systems and processes assure the best security and confidence among women students.

Our amenities including well maintained 22 Rest room blocks, 4 R.O plants, Waiting halls, Students' multi-utility arena, dining halls, etc., will continue to be in the service of students. We rightly understand your dreams and aspirations and promise you quality education and bright careers here.

Come, join your hands in transforming the nation into a developed nation through higher education.

Please access our website www.prgc.edu.in for more information.

Finally, we leave you with this quote,

"We want that education, by which character is formed, strength of mind is increased, intellect is expanded and by which one can stand on one's own feet.".. Vivekananda..

Namaste,

Team Pithapur Rajah's Govt. College (A),

Headed by



Dr.B.V. Tirupanyam,

Principal.

Succession List of Principals

S.No	Name	From-To
1	Mr. William Henry D'Sowza, B.A.,	1884 - 1886
2	Mr. Albert Emmanuel Adolphus, B.A.,	1886 - 1888
3	Mr. Rajendra Lal Maitra, M.A.,	1890 - 1895
4	Mr. V.R. Venkateswara Ayyar, M.A., L.T.,	1896 - 1904
5	Mr. S. Sankar Ayyar, B.A.,	Oct 1904 - Jan 1905
6	Dewan Bahadur, Dr. Sri R. Venkata Ratnam, K.T., M.A., L.T., D.Lit, L.L.D.,	Feb 1906 - Oct 1917
7	Rao Sahib Dr. V. Ramakrishna Rao, M.A., L.T., Ph.D.,	Nov 1917 - June 1918
8	Dewan Bahadur, Dr. Sri R. Venkata Ratnam, K.T., M.A., L.T., D.Lit, L.L.D.,	July 1918 - June 1919
9	Rao Sahib Dr. V. Ramakrishna Rao, M.A., L.T., Ph.D.,	July 1919 - Sept 1932
10	Mr. P. Rama Swamy, M.A.,	Oct 1932 - July 1941
11	Mr. A.R. Ponnu Swamy Ayyar, M.A.,	Aug 1941 - June 1948
12	Mr. G.V. Mahalingam Ayyar, M.A., L.T.,	July 1948 - Sept 1949
13	Mr. P. Bhadriah, M.A., L.T.,	Sept 1949 - Sept 1952
14	Mr. T.U. Chacko, B.A., M.Sc.,	Sept 1952 - June 1953
15	Dr. C.B. Rao, M.Sc., L.T., Ph.D (London),	June 1953 - Aug 1953
16	Sri T.U. Chacko, B.A., M.Sc.,	June 1953 - July 1955
17	Sri T.U. Chacko, B.A., M.Sc.,	July 1955 - July 1955
18	Sri S. Gopala Krishna Murty, D.Sc.,	Aug 1955 - June 1956
19	Sri T.U. Chacko, B.A., M.Sc.,	July 1956 - Apr 1959
20	Sri B.L. Rao, M.A., B.Ed.,	Apr 1959 - Sept 1959
21	Sri N. Ramarao, M.A., (Hons), B.Ed.,	Sept 1959 - May 1960

22	Sri P. Sri Ramam, M.A., B.Ed.,	May 1960 - Dec 1963
23	Sri C. Satyanarayana Rao M.A.,	Feb 1964 -Mar 1966
24	Sri K. Raja Mannar, M.A., B.Ed.,	Mar 1966 - July 1969
25	Sri I.V. Chalapathi Rao, M.A.,	July 1969 -Mar 1971
26	Prof. Abdual Khuddus,M.A., M.Ed., D.E. & V.G.,	Apr 1971 - Sept 1974
27	Sri C. Satyanarayana Rao, M.A.,	Sept 1974 - Aug 1975
28	Sri S. Venkata Swamy, M.A. i/c,	Aug 1975 - Nov 1975
29	Dr. N.V.R. Krishnamacharyulu, M.A., Ph.D.,	Nov 1975 - Apr 1975
30	Sri R.V. Hanuma Reddy, M.A.,	Aug 1976 - Dec 1976
31	Sri C.V. Gurraju, M.Sc.,	Jan 1977 - June 1979
32	Sri K. Purushotham, M.A.,	19-6-1979 - 3-3-1983
33	Sri Md. Ismail, B.A. (Hons) (F.A.C.),	4-3-1983 - 30-6-1983
34	Sri Y. Chakradhara Rao, M.A.,	1-7-1983 - 18-8-1985
35	Sri K. Ramachandra Reddy, M.A., (F.A.C),	19-8-1985 - 8-7-1986
36	Dr. R. Ananda Rao, M.A., Ph.D.,	9-7-1986 - 19-9-1986
37	Maj. B. Dharma Rao, M.A., D.P.A.,	6-10-1986 - 16-6-1991
38	Maj. D.S. Ramakrishna, M.A., (F.A.C.),	17-6-1991 - 18-8-1991
39	Sri D.I.V. Mohana Rao, M.A., L.L.B.,	19-8-1991 - 7-6-1997
40	Lt. Cdr. Ch. Sambasiva Rao, M.A.,	23-6-1997 - 17-10-1997
41	Dr. K.N. Viswanatham, M.Sc., M.Phil, Ph.D. (F.A.C),	18-10-1997 - 31-1-1998
42	Lt. Cdr. Ch. Sambasiva Rao, M.A.,	1-2-1988 - 30-4-1998
43	Dr. K.N. Viswanatham, M.Sc., M.Phil, Ph.D. (F.A.C),	1-5-1998 - 26-5-1998
44	Sri D. Seshavataram, M.Sc., M.Phil,	29-5-1998 - 31-3-1999

45	Sri M. Varahalayya, B.Sc., (Hons)., M.Sc., (F.A.C.),	1-4-1999 - 27-5-2000
46	Dr. K.N. Viswanatham, M.Sc., M.Phil, Ph.D.,	28-5-2000 - 3-2-2002
47	Sri N. Ramam, M.Sc., M.Phil (F.A.C),	4-2-2002 - 31-3-2002
48	Dr. K.N. Viswanatham, M.Sc., M.Phil, Ph.D.,	1-4-2002 - 30-6-2002
49	Sri N. Ramam, M.Sc., M.Phil (F.A.C),	1-7-2002 - 3-8-2002
50	Dr. M.V. Bharatha Lakshmi, M.A., P.G.D.T.E., M.A. (Edn) UK., Ph.D.,	4-8-2002 - 31-8-2006
51	Sri S.S. Murthy, (F.A.C) M.Sc., M.Phil,	1-9-2006 - 30-9-2006
52	Sri N. Sathi Raju, (F.A.C) M.Com., B.L., M.Phil,	1-10-2006 - 22-4-2007
53	Sri K. Balaiah, M.A.,	23-4-2007 - 31-3-2008
54	Sri Shaik M. Mohiddin (F.A.C) M.Com., MBA., M.Phil,	1-4-2008 - 11-6-2008
55	Lt. Dr. M. Satyanarayana, M.Sc., M.Phil., M.Ed., PGDES, Ph.D.,	12-6-2008 - 10-7-2012
56	Dr. K.V. Ramana Rao, M.Sc., Ph. D.,	11-7-2012 - 22-7-2012
57	Sri. P. Prabhakara Rao, M.A., (FAC),	23-8-2012 - 5-10-2012
58	Lt. Dr. M. Satyanarayana, M. Sc., M. Phil., M. Ed., PGDES., Ph.D.,	16-10-2012 - 20-6-2016
59	Dr. C. Krishna, M.Sc. Tech., N.E.T., P.G.D.C.A., Ph.D.,	21-06-2016 - 23-09-2021
60	Dr. B V Tirupanyam M.Sc., Ph.D	24-09-2021 to 10.01.2023
61	Dr. K. Ramachandra Rao M.Sc., Ph.D	10.01.2023 to 11.02.2023
62	Dr. B V Tirupanyam M.Sc., Ph.D	11.02.2023 to till Date



కళాశాల ప్రార్థనా గీతం

జయ జయ జయ ప్రియభారత జనయిత్రీ బిష్వధాత్రి
జయ జయ జయ శత సహస్ర నరనారీ వ్యాధయ నేత్రి!

జయ జయ సశ్వామల సుశ్వామ చలచ్చేలాంచల
జయ వసంత కుసుమలతా చరిత లలిత చూర్ణ కుంతల
జయ మబీయ వ్యాధయాశయ లాజ్ఞారుణ పదయుగణా ||జయ||

జయ బిశాంత గత శకుంత బిష్వగాన పరితోషణ
జయ గాయక వైతాళిక గళ విశాల పదవిహరణ
జయ మబీయ మధుర గేయ చుంబిత సుందర చరణా! ||జయ||

జయ జయ జయ ప్రియభారత జనయిత్రీ బిష్వధాత్రి
జయ జయ జయ శత సహస్ర నరనారీ వ్యాధయ నేత్రి ||జయ||

దేవులపల్లి వేంకట కృష్ణశాస్త్రి
పి.ఆర్. కళాశాల పూర్వవిద్యార్థి & అధ్యాపకులు

కళాశాల ప్రార్థనా గీతానికి తెలుగు అనువాదం

ప్రియమైన భారతమాతా ! ఓ పవిత్ర భూమి
వందలవేల స్త్రీ పురుషుల హృదయనాయికా
నీకు జయమగు గాక !

చక్కని పంటలతో పచ్చగా కళకళలాడే
పంట పైరే పైట చెరగుగా కలదానా
నీకు జయమగు గాక !

వసంతమాసంలో కదులుతున్న అందమైన పూలతిగలే
శిరోజాలుగా కలిగిన భారతమాతా నీకు జయం
నా హృదయంలో ఉండే తోలికలనే
లక్ష్యక పూసిన పాదముల జంట కలదానా
నీకు జయమగు గాక !

దిక్కులన్నింటిలోకి ఎగిరే పక్షులు చేసే
కీర్తిగానంతో సంతోషం పొందేదానా
నీకు జయమగు గాక !

గాయకులు వైతాళికుల గొంతు అనే
విశాలమైన మార్గంలో విహరించేదానా
నా మధురమైన గేయములచే
ముద్దాడబడిన మనోహరమైన
పాదములు గలదానా

ఓ భారతమాతా నీకు జయం జయం జయమగు గాక !

1.1 Programmes Offered

The College offers 25 programmes at Undergraduate Level and 4 programmes at Postgraduate Level as follows:

UG PROGRAMMES		
S.NO	NAME OF THE PROGRAMME	INTAKE
1	BA Honors(History)	40
2	BA Honors(Economics)	40
3	BA Honors(Political Science)	40
4	BA Honors(International Relations)	40
5	BA Honors(Special Telugu)	40
6	BA Honors(Special English)	40
7	B.Com Honors(General)	60
8	B.Com Honors(Computer Applications)	120
9	B.Com Honors(Tax Procedures and Practice)	40
10	BBA Honors(Digital Marketing)	60
11	BBA Honors HCM	60
12	B.Sc Honors(Mathematics)	60
13	B.Sc Honors(Physics)	50
14	B.Sc Honors(Chemistry)	60
15	B.Sc Honors(Botany)	40
16	B.Sc Honors(Zoology)	50
17	B.Sc Honors(Statistics)	40
18	B.Sc Honors(Renewable Energy)	40
19	B.Sc Honors(Artificial Intelligence)	40
20	B.Sc Honors(Internet of Things)	40
21	B.Sc Honors(Information Technology)	40
22	B.Sc Honors(Organic Chemistry)	40
23	B.Sc Honors(Analytical Chemistry)	40
24	B.Sc Honors(Pharmaceutical Chemistry)	40
25	B.Sc Honors(Aquaculture)	50
26	B.Sc Honors(Biotechnology)	40
27	B.Sc Honors(Microbiology)	40
28	B.Sc Honors (Data Science)	40
PG PROGRAMMES		

S.NO	NAME OF THE PROGRAMME	Proposed Intake
1	M.Sc (Analytical Chemistry)	30
2	M.Sc (Organic Chemistry)	30
3	M.Sc (Zoology)	30
4	M.Com (Taxation)	30

1.2. Departments

Bio Technology	Botany	Chemistry
Commerce & Management	Computer Applications	Computer Science
Economics	English	Food Science
Hindi	History	Horticulture
Journalism	Mathematics	Microbiology
Philosophy	Physics & Electronics	Political science
Sanskrit	Statistics	Telugu
Zoology&Aqua Culture		

1.3. 1 Teaching Faculty members

The Academic Departments of the College are headed by a Lecturer-In-Charge (LIC). The College has the following departments:

S.No.	Name of the faculty	Designation	Contact Details
ENGLISH			
1	Ms Ch.Vennela	Lecturer in Charge	8978841816 vennelachilukoti6@gmail.com
2	Dr.M.Soma Raju	Lecturer	8008888485 drsomaraju@prgc.edu.in
3	Dr. S. Srinivasa Rao	Lecturer	9848838703 songasrinivas22@prgc.edu.in
4	Sri SKR Raju	Contract Faculty	9966944277 rajueng@prgc.edu.in
5	Sri Ch.Veera Babu	Guest Faculty	9848369422 veerababuch2277@prgc.edu.in
6	Ms Pushpa Latha	Guest Faculty	pemmadipushpalatha@gmail.com
7	Sri V.Ashok Kumar	Guest Faculty	8143702797
8	Ms Y.Pratibha Grace	Guest Faculty	8247428525
9	Ms T. Swetha Priyanka	Guest Faculty	9182927574
10	Ms J. Sowjanya	Guest Faculty	9704813109
TELUGU			
1	Dr P.Hariram Prasad	Lecturer in Hindi, I/C HoD Telugu	9440340057 hrp.pasupuleti@gmail.com
2	Dr T Aseervadam	Contract Faculty	8309654029 draseervadam@prgc.edu.in
3	Ms K.Aruna	Contract Faculty	9490295553 aruna3151987@gmail.com
4	Dr K.Gowri Naidu	Guest Faculty	6281331348 gowrinaidu86@gmail.com
5	Sri PVV Satyanarayana	Guest Faculty	9490886720 prasadpvs27@gmail.com
6	Sri R.Sai Siva	Guest Faculty	9493316130
7	Ms K.Veera Bhavani	Guest Faculty	9951223404
SANSKRIT			
1	Ms Y.Bujji	Lecturer in Charge	281035875461 ybujji@prgc.edu.in
2	Sri A.Rangacharyulu	Guest Faculty	9491519697
HINDI			
1	Dr P.Hariram Prasad	Lecturer in Charge	672297250150 hrp.pasupuleti@prgc.edu.in
2	Ms Muntaj Begam	Guest Faculty	6309759122 muntajprgc@gmail.com
3	Ms P.Usha Lavanya	Guest Faculty	8186081276 ushapiniseti@prgc.edu.in
MATHEMATICS			
1	Dr K. Jaya Dev	Lecturer in Physics, I/C HoD- Dept of	9705558292 devjdas@gmail.com

		Mathematics	
2	Sri G.Syam Prasad	Contract Faculty	9849355044 syam.g.reddy@gmail.com
3	Sri G.Prasada Rao	Contract Faculty	9866222113 prasadaraogunnam@gmail.com
4	Ms KSI Priyadarsini	Contract Faculty	8328336377 ksipriyadarsini999@gmail.com
5	Ms LSBR Bhanu	Contract Faculty	7330946793 bhanuasdgdc@gmail.com
6	Ms K.Samrajyam	Contract Faculty	9642852559 tptswamy82@gmail.com
7	Ms T.Ganga Siva Sandhya	Guest Faculty	9346496337
8	Sri T.Musalayya	Guest Faculty	9603602757
9	Ms K.Surya Kumari	Guest Faculty	9059414030
PHYSICS			
1	Dr M.Surekha	Lecturer in Charge	9491846913 surekhamsc09@gmail.com
2	Dr K. Jaya Dev	Lecturer	9705558292 devjdas@gmail.com
3	Ms G.Sridevi	Lecturer	9441898714 guttula.sridevi@gmail.com
4	Ms A.Padmavathi	Lecturer	8331874754 augaddapadmavathi@gmail.com
5	Dr SVGVA Prasad	Professor	7780201394 dr.svgvaprasad@prgc.edu.in
6	Dr.P.Himakar	Lecturer	7382177875 himakarposupo@gmail.com
7	Dr K.Durga Rao	Contract Faculty	9490388113 bhavanikakarla1982@gmail.com
8	Sri P.Veerendra	Guest Faculty	9553329801 veerendra@prgc.edu.in
9	Ms D.Sravani	Guest Faculty	7731849060 duvvurisravani@prgc.edu.in
10	Ms N.Kalpana	Guest Faculty	7032339303 nakkanikalpana@prgc.ac.in
11	Sri N.Srirama Murthy	Guest Faculty	9848038035
CHEMISTRY			
1	Sri V Sanjeev Kumar	Lecturer in Charge	9849324966 vskchemistry@prgc.edu.in
2	Sri TVV Satyanarayana	Lecturer	9490876913 tvvsatyan@gmail.com
3	Sri P.Vijaya Kumar	Lecturer	9652023082 penmethsavijay001@gmail.com
4	Sri V.Ram Babu	Lecturer	9948485537 ramchemistry@prgc.edu.in
5	Ms G.Pavani	Lecturer	9912526493 likhithpavani@gmail.com
6	Dr Ch.Praveen	Lecturer	9491185518 pchoppara@gmail.com
7	Dr N.Bujji Babu	Lecturer	9441394792 bujjibabu.nekuri13@gmail.com
8	Sri V.Venkateswara Rao	Contract Faculty	9885165588 venkatvydani@gmail.com
9	Sri USN Prasad	Contract Faculty	6300882584 usnprasadu@gmail.com
10	Dr DSVNM Ram	Contract Faculty	9866478992

	Murthy		murty.duvvuri999@gmail.com
11	Sri P.R.Ravi Varma	Guest Faculty	6281382803 Varma.msc23@gmail.com
12	Ms MSSV Uma Gayathri	Guest Faculty	7396789819 ssvumagayathri@gmail.com
13	Ms D.Bhavya Sri	Guest Faculty	6302865286 dbhavyasri19@gmail.com
14	Ms P.Sireesha	Guest Faculty	7995106498
15	Sri T.Pavan Kumar	Guest Faculty	8125885572
16	Ms R.Ramyasri	Guest Faculty	8179986996
17	Sri P.R. Suresh Kumar	Guest Faculty	9491224110
BOTANY			
1	Dr.P.Kiran Kumar	Lecturer in Zoology, I/C HoD Botany	9866901772 drpappukk@gmail.com
2	Dr Ch.John Samuel	Lecturer	7382525604 drjohnsamuelchikile@gmail.com
3	Capt Dr M. Krishna Rao	Lecturer	9440134559 mortha9@gmail.com
4	Ms N.Deepika	Guest Faculty	9885963744 deepika999@prgc.edu.in
5	Sri P.Rajesh	Guest Faculty	9550808269 rajesush235@gmail.com
6	Ms. M.Sesha Siva Parvathi	Guest Faculty	9550570600 sivaparvathi@prgc.edu.in
7	Ms M.Jyothsna	Horticulture Guest Faculty	6309638747
BIOTECHNOLOGY			
1	Sri GP Chakravarthy	Lecturer in Charge	9502191501 chakravarthi.govada@gmail.com
2	Sri GNV Satish	Guest Faculty	9704565919 satishgnv@prgc.edu.in
MICROBIOLOGY			
1	Sri GP Chakravarthy	Lecturer in Biotechnology, I/C HoD Microbiology	9502191501 chakravarthi.govada@gmail.com
2	Dr Ch. Sudhakar	Contract Faculty	9703390776 sudhakar.cheedi@gmail.com
3	Ms V.Ramya	Guest Faculty	9391624266 ramyavaddi2000@gmail.com
4	N.Jessica	Guest Faculty	8919002512
ZOOLOGY			
1	Sri B.Chakravarthi	Lecturer in Charge	9492299446 chakrizoologist@gmail.com
2	Dr.P.Kiran Kumar	Lecturer	9866901772 drpappukk@gmail.com
3	Dr.B.Elia	Lecturer	9441715670 eliaprgc@gmail.com
4	T.Venkateswara Rao	Contract Faculty	9550321410 venkytatapudi9969@gmail.com
5	M.Satya Varalakshmi	Contract Faculty	7386147029 varalakshmi7339@gmail.com
6	Ms Y.Gowthami	Guest Faculty	9951024167 yallagowthami1995@gmail.com

7	Ms T.Sushma	Guest Faculty	8688678409 sushmatarlampudi@gmail.com
8	Ms M.Sowmya	Guest Faculty	8897765990 msowmya4899@gmail.com
9	Ms B.Devi	Guest Faculty	9959579868
10	Ms R.Sunitha	Guest Faculty	9550341735 sunithar119@gmail.com
11	Ms G.Sowmya Baby	Guest Faculty	9133616149
PHILOSOPHY			
1	Sri K.Anjaneyulu	Lecturer in Charge	9703897999 k.anjaneyul@gmail.com
ECONOMICS			
1	Dr M.Venkateswara Rao	Lecturer in Charge	9848545001 vrmutyala1966@gmail.com
2	Sri V. Mallikharjuna Naik	Lecturer	9391165227 mallinaik1996@gmail.com
3	Dr K.Harikishan	Lecturer	9581126915 katadiharikishan@gmail.com
4	Ms P.Umamaheswari	Guest Faculty	9247714077
POLITICAL SCIENCE			
1	Dr K.Harikishan	Lecturer in Economics, I/C HoD Political Science	9581126915 katadiharikishan@gmail.com
2	Sri G.Nageswara Rao	Guest Faculty	9491258257 nageshgandi@gmail.com
3	Sri L.Akhil Simhadri	Guest Faculty	9704991249 akhilsimhadrilankadi@gmail.com
4	Sri R.Ravi Kumar	Guest Faculty	9014065588
HISTORY			
1	Sri V. Mallikharjuna Naik	Lecturer in Economics, I/C HoD History	9391165227 mallinaik1996@gmail.com
2	Sri John Arjala	Guest Faculty	9063683268 alliswell1152@gmail.com
3	DRRS Prathyusha	Guest Faculty	9550914690
COMMERCE			
1	Dr K.Lakshmana Rao	Lecturer in Charge	9440026354 lakshman.dsp@gmail.com
2	Dr J.Pandu Ranga Rao	Lecturer	9441069978 jettirangarao@gmail.com
3	Dr.K.Nageswara Rao	Professor	9848405370 n.r.katuri@gmail.com
4	Sri D.S. Madhu Prasad	Contract Faculty	9985762999 spmadhudasari12@gmail.com
5	Sri GSRSG Nooka Raju	Contract Faculty	8919132678 321nookaraju@gmail.com
6	Ms B.Chinnari	Contract Faculty	9346350228 chinnarib@prgc.ac.in
7	Sri Ch.Balaji	Contract Faculty	9885465866 cheepuribalaji1977@gmail.com
8	Ms K.Rajeswari	Guest Faculty	9515657185 rajeswarikosuri5@gmail.com
9	Ms K.Hemasurya	Guest Faculty	6300189911 hemasurya443362@gmail.com

10	Dr D.Venkateswara Rao	Guest Faculty	9848176395
11	Dr J.Vijay Kumar	Guest Faculty	9866361714
12	Ms M.Pavani	Guest Faculty	8309388134 pavaniraaji@gmail.com
13	Ms P.Mounica	HCM Guest Faculty	
COMPUTER APPLICATIONS			
1	Ms P.Jyothi	Lecturer in Charge	9441217544 jyothi.ponukumati@gmail.com
2	Sri K.Aswith Prem	Guest Faculty	9000338808 aswithpremsummy@gmail.com
3	Ms K.Sravani Devi	Guest Faculty	7330766469
4	Ms A.Kranthi Karuna	Guest Faculty	kanthikaruna@gmail.com
5	Ms S.Devi Prasanna	Guest Faculty	sravanidevi873@gmail.com
6	Ms P.Veera Maheswari	Guest Faculty	9346366266
7	Sri K.Nani	Guest Faculty	8500056021
COMPUTER SCIENCE			
1	Sri R.V.Satyanarayana	Lecturer in Charge	9394052555 rvs.bvce@gmail.com
2	G.Aneetha	Guest Faculty	8341563642 anithaganti@gmail.com
3	Sri A.Anantha Teja	Guest Faculty	8519818803 tejaprgc@prgc.edu.in
4	Ms K.Manisha	Guest Faculty	9959137017 manishakvvvs@gmail.com
5	P.Susmitha	Guest Faculty	8328317760 p.susmitha1619@gmail.com
6	Sri Ch.Moses Raju	Guest Faculty	8185919295 mosesrajuc@gmail.com
7	Ms P.Sanghavi	Guest Faculty	6300288068 sanghavi6300@gmail.com
PHYSICAL EDUCATION			
1	Dr SVVLG Varma	Physical Director	9848132314 svgvarma9@gmail.com
2	Dr D.Venkata Ramana	Physical Director	9640522069 dvramanapd@yahoo.com
3	K.Durga Rao	Guest Faculty	9848827317 durgaraokota93@gmail.com
LIBRARIAN			
1	Sri GP Chakravarthy	Lecturer in Biotechnology, I/C Librarian	9502191501 chakravarthi.govada@gmail.com
2	Sk.Abdul Sattar	Guest Faculty	9182258161 sattar@prgc.edu.in

1.3.2 Non Teaching Staff

Sl.No.	Name of the Supporting Staff	Designation	Cell No.
1	V.Raju	Administrative Officer	984911439
2	B.Mangamma	Superintendent	9866528345
3	P Venkateswarao	Seniour Assistant	8519955779
4	Ch.Rudrachari	Juniour Assistant	9866210214
5	R.Naveen	Juniour Assistant	8341735633
6	B.Ch.Adithaya	Juniour Assistant	8499009837
7	I mangadevi	Juniour Assistant	9848498812
8	D Srinivas Kumar	Typist	9908854287
9	T.Satya Vathi	Record Assistant	8790705212
10	S.V.S.Murthi	Record Assistant	8121694952
11	T.VentaRaju	Record Assistant	9440895485
12	P.Kumari	Record Assistant	9014323353
13	K.Prasad Rao	Record Assistant	7981195516
14	K.Naga Maha Lakshmi	Record Assistant	9492100732
15	P.Srinivasa Rao	Record Assistant	9000836968
16	A.Srinivas	Record Assistant	9949473189
17	E.V.V.Sridhar	Record Assistant	8500618418
18	A.Sravan Kumar	Record Assistant	9866392991
19	M.Govinda Rajan	Record Assistant	8179162774
20	N.Arun Kumar	Record Assistant	9440426858
21	T.Srinivasa Rao	Record Assistant	9440183529
22	T.V.V.Ramana	Record Assistant	9398345207
23	U.V.S.S.N.Eswara Rao	Assistant Librarian	9246660627
24	Y.Adi Murthy	Herb.Keeper	9059768810
25	V.Raja Reddy	StoreKeeper	9908166241
26	K.Satti Reddy	Mechanic	9949985995
27	V.Dhana Lakshmi	Office Subordinate	9392737171
28	G.ch.Appa Rao	Office Subordinate	7893350418
29	K.Ammaji	Office Subordinate	8179834308

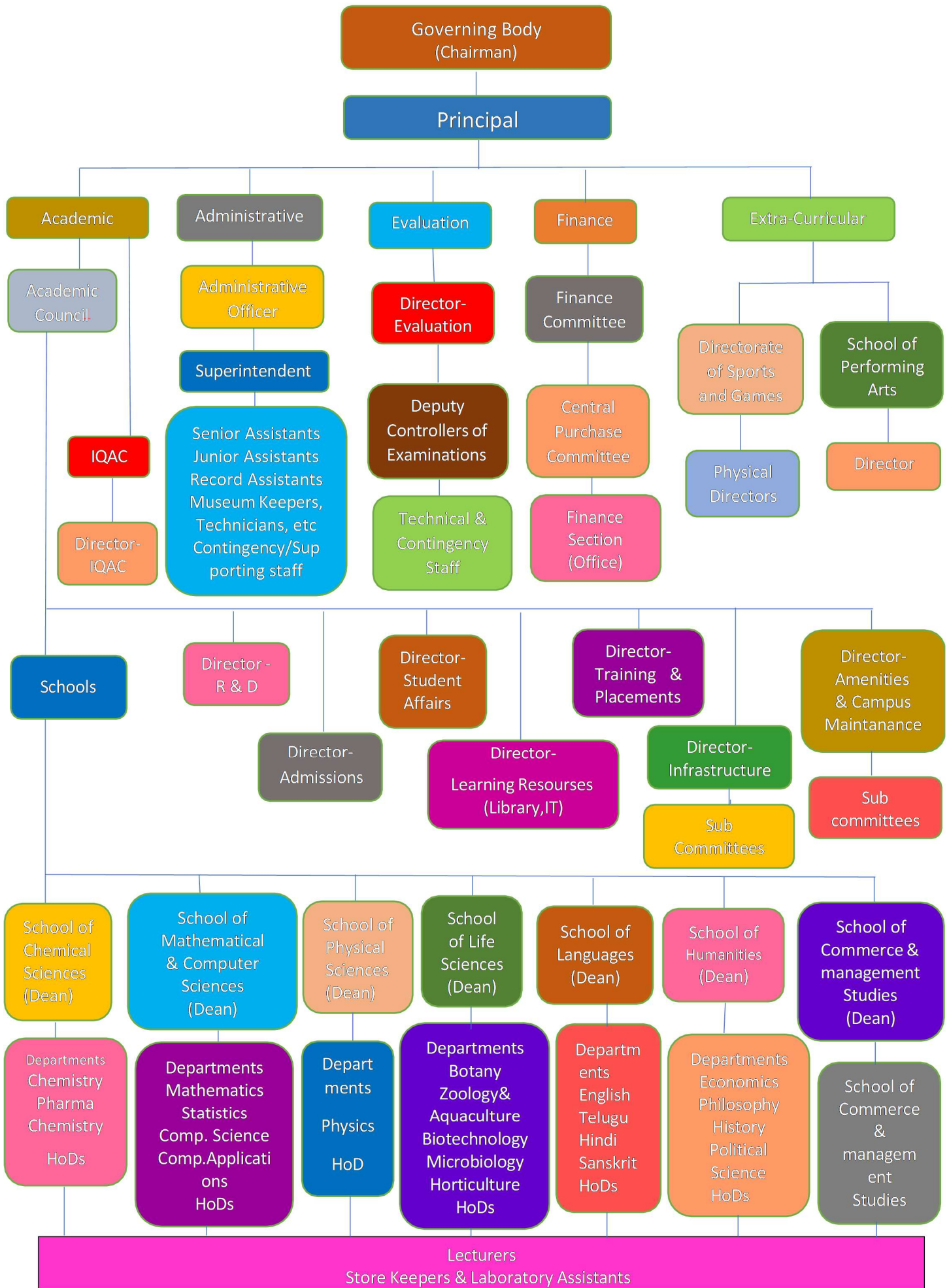
30	D.Leela Surya Kumari	Office Subordinate	9505461845	Office Subordinate
31	K.Chinni Babu	Office Subordinate	9676766923	Office Subordinate
32	A.Srinivas Rao	Gardener	9347807669	Gardener
33	Ch.KrupaVeni	WaterMan	9912285798	WaterMan
34	T.Lakshmi	Sweeper	8008568078	Sweeper
35	J.Lakshman	Scavenger	9247893305S	Scavenger
36	B Anand	Office Subordinate	9000086703	Office Subordinate
37	P srinivasa Rao	Record Assistant	9866835909	Record Assistant
38	K D malleswarao	Record Assistant	9494902113	Record Assistant
39	M Satyanandam	Record Assistant	9440659528	Record Assistant
40	P syam prasad	Musium Keeper	8185997269	Musium Keeper



Pithapur Rajah's Government College:: Kakinada

[An outcome-based green Autonomous Institution affiliated to Adikavi Nannaya University]

ORGANOGRAM





Pithapur Rajah's Government College:: Kakinada

[An outcome-based green Autonomous Institution affiliated to Adikavi Nannaya University]

PROCESS OF CURRICULUM DESIGN AND DEVELOPMENT

Decision to offer new programs/ new courses/changes in course content basing on

- Industrial Needs
- Job Market requirement
- Inputs & Feedback from Stakeholders
- Regional, national and global developmental needs
- Inputs from stakeholders (Subject experts, alumni,etc.,)

Approval in Strategy Development and Deployment Committee & Staff Council & Departments

Suggestions on credit structure, examination pattern, etc., in Pre- BOS meetings

Designing curriculum in BOS meetings

(Framing New courses, content change, evaluation pattern, instruction delivery, Approval of Annual Academic Plan, Examiners list, Skill courses, certificate courses, CO-PO mapping, etc.,)

Post BOS opinions/ feedback on curriculum developed from subject experts

Approval by Academic Council & Governing Body

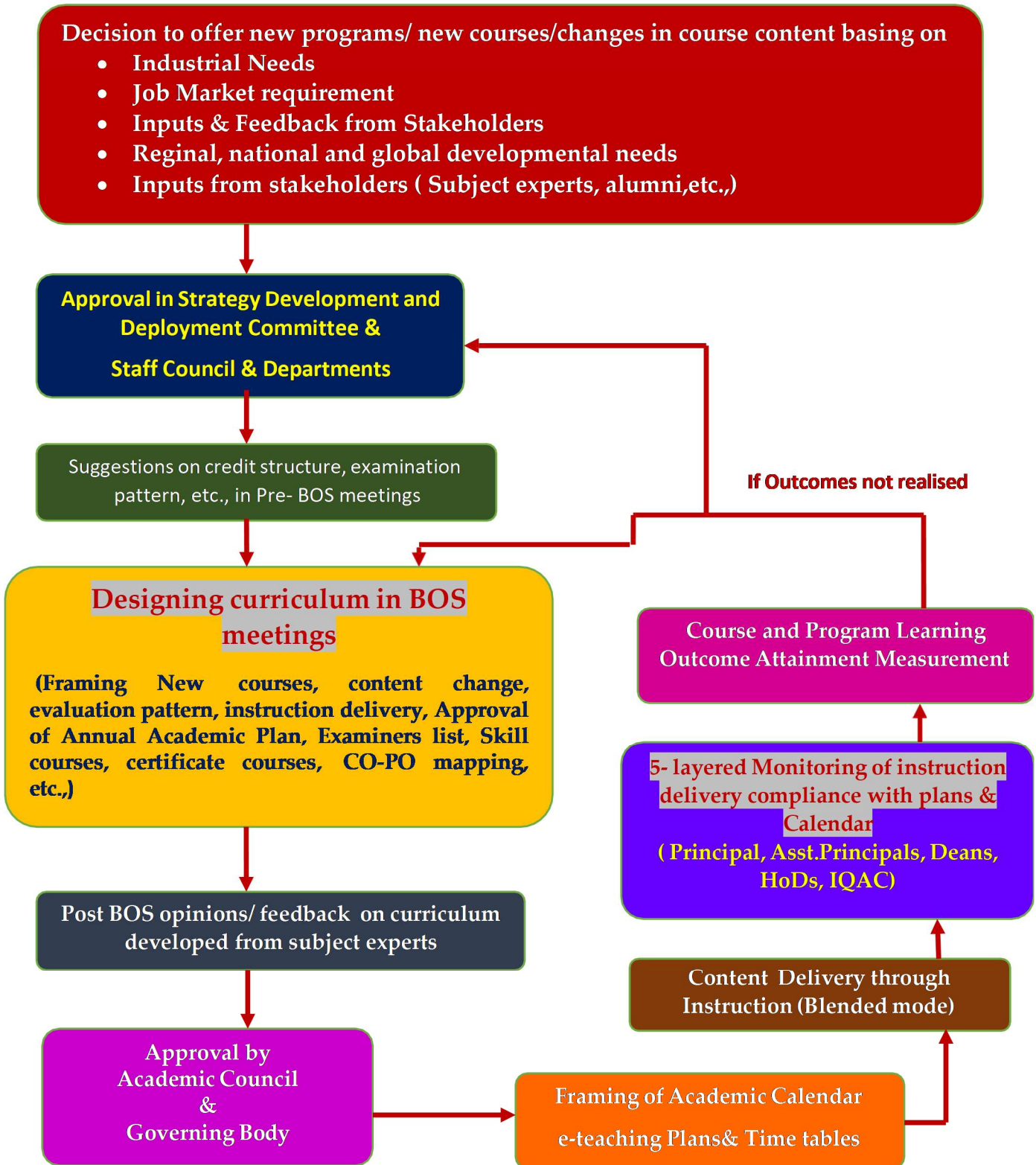
Framing of Academic Calendar e-teaching Plans & Time tables

Content Delivery through Instruction (Blended mode)

5- layered Monitoring of instruction delivery compliance with plans & Calendar (Principal, Asst.Principals, Deans, HoDs, IQAC)

Course and Program Learning Outcome Attainment Measurement

If Outcomes not realised

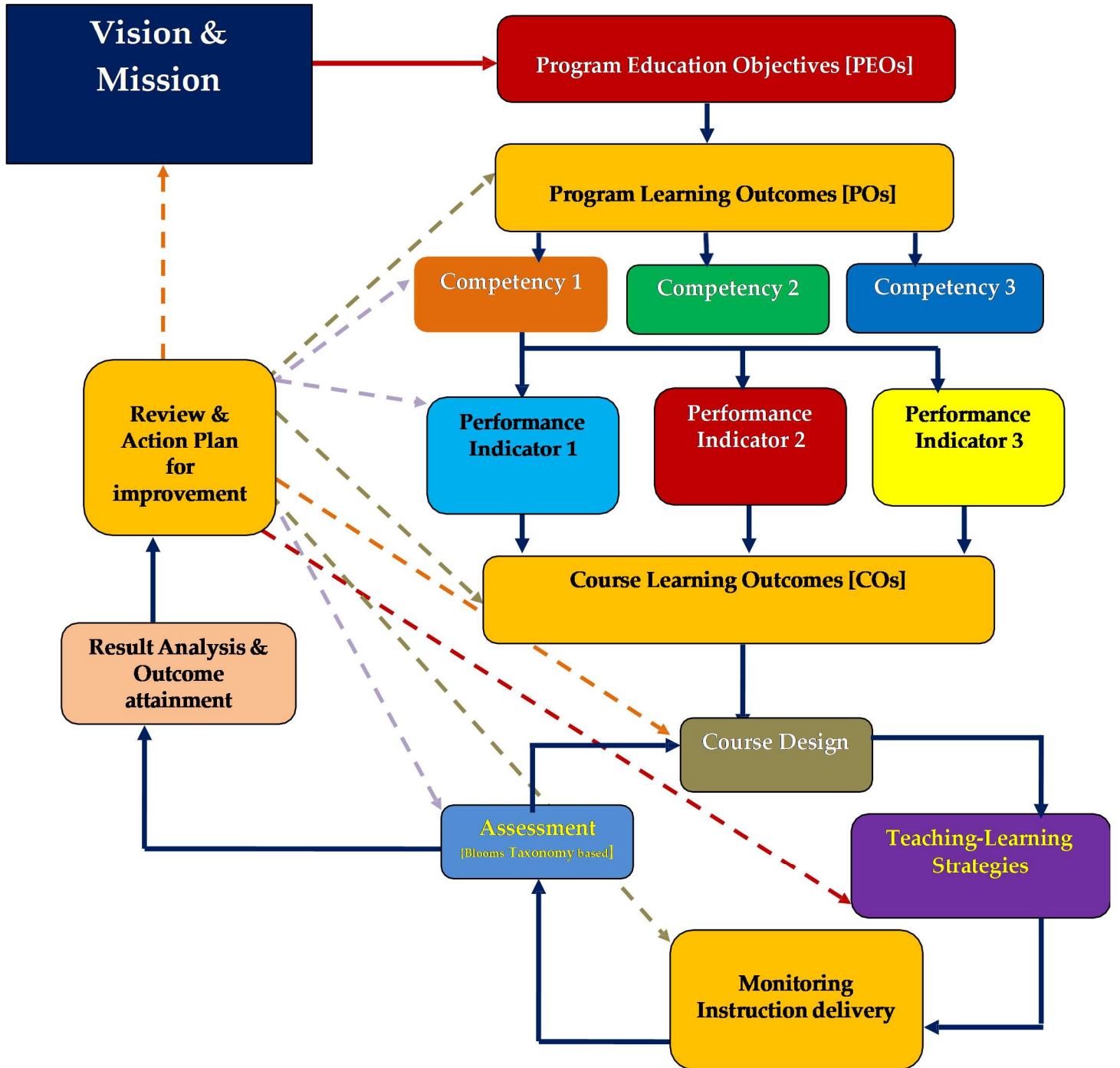




Pithapur Rajah's Government College:: Kakinada

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College's Standard Operating Procedure for realizing Students' Learning Outcomes and PEOs from Vision and Mission under Learning Outcome Based Education [LOBE] Framework



1.4.1 GOVERNING BODY

The Government of A.P. has constituted a Governing Body to manage and govern the functioning of this Institution. The Governing Body is the apex body and is all powerful to take decisions in all academic, administrative and other matters concerning the governance of the College. The following dignitaries constitute the Governing Body of P.R. Govt. College (Autonomous), Kakinada. (As per Plan UGC guidelines)

S.No.	Category	Designation in the GB	Name of the Chairperson & Members of GB
1	Educationist	Chairperson	Dr. Pola Bhaskar IAS Commissioner of Collegiate Education, A.P., Vijayawada.
2	Industrialist	Member	Sri. Anatha Reddy Director, ARC Offshore India Pvt. Ltd. Kakinada
3	Professional Body Member	Member	Sri B Radha Krishnayya Executive Engineer, APEWIDC, Kakinada
4	University Nominee	Member	Dr.V.Persis Dept. of CSE College of Engineering Adikavi Nannaya University, Rajamahendravaram
5	RJDCE	State Government Nominee	Dr. S. Sobha Rani RJDCE, Rajahmundry
6	College Alumni	Educationist	Sri. K. Bhami Reddy Hon. President of Alumni Association,
7	Teacher of the College	Member	Sri K Anjaneyulu Vice-principal & Lecturer in Charge, Dept. of Philosophy
8	Teacher of the College	Member	Sri.V.Sanjeev Kumar Lecturer in Chemistry
9	Principal of the College	Ex-officio Member & Secretary	Dr. B.V.Tirupanyam Principal PRGC (A), Kakinada
10	CCE Office	Special Invitee	Dr. Ch. Tulasi Academic Guidance Officer O/o Commissioner of Collegiate Education, Vijayawada.
11	CCE Office	Special Invitee	Smt. T. Anuradha Chief Accounts Officer (CAO), O/o Commissioner of Collegiate Education, Vijayawada.

S.No.	Category	Designation in the GB	Name of the Chairperson & Members of GB
12	CCE Office	Special Invitee	Dr. R. Ravi Kiran Academic Officer O/O Commissioner of Collegiate Education, Vijayawada.
13	College Alumni	Special Invitee from Alumni	Sri. S.V.G. Narasa Raja President of Alumni Association,
14	Academic Cell	Special Invitee	Sri P. Vijaya Kumar Academic Coordinator & Lecturer in Chemistry
15	Exam Cell	Special Invitee	Dr. M. Soma Raju Controller of Examinations, P.R.G.C(A), Kakinada
16	IQAC	Special Invitee	Dr. B. Elia IQAC Coordinator, P.R.G.C(A), Kakinada
17	Teacher of the College	Special Invitee	Dr. P. Hariram Prasad

The Governing Body meets at least twice in a year and take decisions regarding all the matters of the Autonomous College. The resolutions of the Academic council have to be finally approved in the G.B. Meeting.

1.4.2 ACADEMIC COUNCIL

1. **Dr. B.V Tirupanyam**, Chairperson
2. Faculty Incharges of all the Departments in the college
3. Four Senior Teachers of the College
 - a) **Sri. K Anjaneyulu**, Vice Principal & HOD- Philosophy
 - b) **Sri. V Sanjeev Kumar**, HoD- Chemistry
 - c) **Sri. B Chakravarthy**, HoD- Zoology & Convener, PG Courses
 - d) **Sri M Venkateswara Rao**, HoD- Economics
4. Four experts representing different fields - outside the college
 - a) **Education: Dr. S. Sobha Rani**, RJDCE, Rajamahendravaram.
 - b) **Medicine: Dr. R.V. Ramana Rao**, Kusuma Nursing Home, Kakinada.
 - c) **Law: Sri. P. Suneel Kanth**, Advocate, Kakinada.
 - d) **Engineering: Sri. V. Lakshman Reddy**, Dy EE, APEWIDC, Kakinada.
 - e) **Industry: Sri. B. Sudarshan**, Andhra Electronics, Kakinada.
5. Nominees of the University
 - a) **Dr. V. Persis**, Dept. of CSE, Adikavi Nannaya University, Rajamahendravaram
 - b) **Dr. K. V. Swamy**, Dept. of Geology, Adikavi Nannaya University, Rajamahendravaram
 - c) **Dr. D. Jyothirmai**, Dept. of English, Adikavi Nannaya University, Rajamahendravaram
6. Member Secretary nominated by the Principal
 - a) **P. Vijaya Kumar**, Academic Coordinator

1.4.3 BOARD OF STUDIES

A Board of studies has been constituted for each Department. The Board recommends, the syllabi, pattern of examination, assessment and other items related to curriculum.

Functions:

- a) Prepare syllabi for various courses keeping in view of the objectives of the college, interest of stakeholders and national requirement for consideration and approval of the Academic Council.
- b) Suggest a panel of names to the Academic Council for appointment of examiners.
- c) Suggest to introduce new courses of study & recommend the details of internal Assessment.
- d) Coordinate research, teaching, extension and other academic activities of the department/college.

Composition:

1. Faculty in charge of the Department concerned (Chairman)
 2. The entire faculty of each specialization.
 3. One expert to be nominated by the Vice-Chancellor from a panel of six recommended by the College Principal.
 4. One representative from Industry/Corporate sector/ Allied area relating to placement.
 5. One post graduate meritorious aluminous to be nominated by the principal. The Chairman, Board of Studies, may, Co-opt with the approval of the Principal of the College.
- a) Experts from outside the college whenever special courses of studies are to be formulated.
 - b) Other members of staff of the same faculty (Inservice teachers)

1.4.4 FINANCE COMMITTEE

S.No.	Name	Designation	Role in the Committee
1	Dr B.V.Tirupanyam	Principal	Chairman
2	Dr. K Srinivasa Rao	Finance Officer Adikavi Nannaya University	Member
3	Sri K.Rama Subba Rao	Chartered Accountant	GB Nominee
4	Sri V.Subrahmanyam	Chartered Accountant	Member
5	Sri V.Sanjeev Kumar	Lecturer in Chemistry	Member
6	Sri K Anjaneyulu	Vice Principal & Lecturer in Philosophy	Member
7	Smt Mangamma	Office Superintendent	Member
8	Dr M Somaraju	Controller of Examinations	Member
9	Dr P.Hariram Prasad	Lecturer in Hindi & B.Voc. Coordinator	Special Invitee
10	Dr B Chakravarthy	Lecturer in Zoology	Special Invitee

1.4.5 College planning and Development Council (C.P.D.C.)

College planning and Development Council will work for the development of the college. They take active part in offering suggestions regarding college development activities and academic matters. Following is the Constitution of C.P.D.C. members.

S.No.	NAME	DESIGNATION	POSITION
1	Dr B.V. Tirupanyam	Principal	Chairman
2	Sri Vakkalanka Ramakrishna	Philanthropist	Secretaty
3	Dr.P. Hariram Prasad	HoD,Hindi	convenor
4	Dr.K.Laxmana Rao	HOD Commerce	Member GCTA
5	Ms.G.Sridevi	Lec.in Physics	Member GCGTA
6	Prof.K. Muralikrishna	Professor, JNTU	Member (Educationist)
7	Sri K. Venkata Raju	DE, APEWIDC	Member (Professional)
8	Sri K. Hareesh	Hareesh Sports, Kakinada	Member (Business)
9	Sri K. Krishna Reddy	Krify Software Solutions, Kakinada	Member (Industrialist)
10	Sri Kuppili Jagadeeswara Rao	President, Parent-Teacher Association	Member (Parent)
11	Sri K. Bhami Reddy	Honorary President,Alumni Association	Member (Alumnus)
12	Dr.K. Nageswara Rao	Lecturer in Commerce	Member
13	Smt.B. Mangamma	Superintendent	Member
14	Ms.V.Nikitha	II MSC Organic Chemistry	Student Member
15	Mr.G.Manikanta	III BSc MECS	Student Member

1.4.6 ACADEMIC CELL

Following are nominated to co-ordinate Academic and other statutory meetings of the college.

S.No	Name	Designation	Position
1	Sri P. Vijaya Kumar	Lecturer In Chemistry	Academic Coordinator
2	Dr. M.Surekha	HoD - Dept of Physics & Electronics	Asst. Academic Coordinator
3	Ms. P. Jyothi	HoD, Computer Applications	Member
4	Ms. Ch. Vennela	Lecturer in English	Member
5	Sri M. Mallikharjun Nayak	Lecturer in Economics	Member
6	Sri K. Madhu Prasad	Lecturer in Commerce	Member
7	Sri Y. Syam Prasad	Lecturer in Mathematics	Member
8	Dr. K. Aseervadam	Lecturer in Telugu	Member
9	Rikhitha Sai Lakshmi	II M.Sc Zoology	Student - Member
10	Ms Ch.Srivamsika	III B.Com EM-I	Student - Member

1.4.7 EXAMINATION CELL

The following teaching staff have been nominated to act as members of the Examinations Cell :

1. Dr. M. Somaraju , M.A.,M.Phil., Ph.D. : Controller of Examinations
Lecturer in English
2. Sri V. Sanjeeva Kumar, M. Sc., NET : Asst. Controller of Examination
Lecturer in Chemistry
3. Dr.S.V.G.V.A Prasad, M.Sc., Ph.D., : Asst. Controller of Examination
Lecturer in Physics
4. Sri M.Mallikarjuna Naik, M.A., NET.: Asst. Controller of Examinations
Lecturer in Economics

1.5 Academic & Administrative Committees

Academic and administrative committees in an autonomous college are crucial for maintaining and enhancing the quality of education, ensuring smooth governance, and fostering an environment conducive to academic and administrative excellence.

1.5.1 Governance and Decision-Making

Academic Committees:

Curriculum Development: These committees are responsible for designing, updating, and reviewing the curriculum to keep it relevant and aligned with current industry standards and academic advancements.

Quality Assurance: They ensure that the academic standards are maintained through regular evaluations and accreditations.

Research Promotion: Academic committees promote research by allocating resources, facilitating grants, and encouraging faculty and student research initiatives.

Examination and Evaluation: They oversee the conduct of examinations and the evaluation process, ensuring fairness and accuracy in assessment.

Resource Management: Administrative committees manage resources efficiently, including budgeting, infrastructure, and personnel.

Compliance and Regulation: They ensure compliance with governmental and regulatory requirements, maintaining legal and ethical standards.

Student Affairs: Administrative committees handle student admissions, welfare, and disciplinary matters, ensuring a supportive campus environment.

1.5.2 Enhancing Academic Quality

Academic Committees:

Innovative Teaching Methods: They introduce and encourage the use of innovative teaching methods and technologies.

Faculty Development: Academic committees organize training and development programs for faculty to enhance their teaching and research skills.

Student Feedback: They incorporate feedback from students to continuously improve the academic offerings and address any issues promptly.

1.5.3 Stakeholder Engagement

Academic Committees:

Industry Collaboration: They facilitate partnerships with industries for internships, placements, and collaborative research.

Alumni Relations: Academic committees engage alumni for mentoring, guest lectures, and networking opportunities.

Administrative Committees:

Community Outreach: They engage with the community through outreach programs, social initiatives, and partnerships with other institutions.

Transparency and Accountability: Administrative committees ensure that all operations are transparent and that stakeholders are regularly informed about key developments.

Link for AA committees:

https://prgc.edu.in/Administration/Committees/FINAL_COMMITTEES_2023-24.pdf

1.6 Faculty Research and Publications

Faculty members of the College have published a large number of research papers in reputed national and international journals. They have also published a large number of text and reference books on subjects such as Physics, Chemistry, Botany, Zoology, Commerce, Economics, Hindi & Mathematics Other Subjects. The research, publication and participation of the faculty members of an academic year are published in the Annual Report of the College and can be seen under the '*Research*' Section of the College Website.

<https://prgc.edu.in/pages.php?menu=22&submenu=68#>

2. Academics

2. 1. Academic Calendar for Academic Year 2024-25

PITHPUR RAJAH'S GOVERNMENT COLLEGE(A) KAKINADA
ACADEMIC CALENDAR 2024-25
SEMESTERS III, V & VII (UG)


Month	Total Days	Holidays	Working Days	Classwork/ Examinations
July 2024	31	Sundays-7,14,21,28 Second Saturday-13 Muharram-17	25	Commencement of Classwork- 01.07.2024
August 2024	31	Sundays-4,11,18,25 Second Saturday-10 Independence day-15 Krishnasthami-26	24	I Mid Examinations- 27.08.2024 to 31.08.2024
September 2024	30	Sundays-1,8,15,22,29 Second Saturday-14 Vinayaka chavithi-18 Eid-Milad unabi-16	22	
October 2024	31	Sundays-6,13,20,27 Second Saturday-12 Gandhi Jayanthi-2 Dasara Holidays(5 Days)07.10.2024 to 11.10.2024	16	II Mid Examinations- 14.10.2024 to 18.08.2024
Last instructional day of the college(AY 2024-25 III, V&VII Semesters) - 26.10.2024				
Commencement of theory examinations for III,V & VII Semesters- 28.10.2024 to 20.11.2024				
Sem End Practical emxaminations for III,V & VII Semesters - 21.11.2024 to 30.11.2024				
V Semester Apprenticeship : 18.07.2024 to 08.11.2024(16 Weeks) and Evaluation :21.11.2024 Onwards				

Commencement of Even Semesters(IV, VI & VIII Semesters)-02.12.2024

NOTE: Curriculam transaction shall be completed by blended mode through offline-90% and online-10%(beyond college hours) to bring into order the regular academic schedule.

Working Days : 87

Instructional Days: 82



Academic Coordinator



Controller of Examinations



Principal

PITHPUR RAJAH'S GOVERNMENT COLLEGE(A) KAKINADA
ACADEMIC CALENDAR 2024-25
SEMESTERS IV ,VI & VIII (UG)

Month	Total Days	Holidays	Working Days	Classwork/ Examinations
December 2024	31	Sundays-1,8,15,22,29 Second Saturday-14 Christmas Holidays 23.12.2023 to 26.12.2023	22	Commencement of class work from 02.12.2024
January 2025	31	Sundays-5,12,19,26 Second Saturday-11 Pongal Holidays 13.01.2024 to 18.01.2024 Republic day-26	20	
February 2025	28	Sundays-2,9,16,23 Second Saturday-8 Maha Sivaratri-26	22	I Mid Semester examinations- 03.02.2025 to 07.02.2025
March 2025	31	Sundays-2,9,16,23,30 Second Saturday-08 Holi-13 Ramzan-31	23	II Mid Semester examinations - 17.03.2025 to 21.03.2025
Last instructional day of the College(AY 2023-24 IV,VI & VIII Semesters) - 29.03.2025				
Commencement of theory examinations for IV,VI & VIII Semesters- 01.04.2025 to 23.04.2025				
Sem End Practical emxaminations for IV,VI & VIII Semesters - 24.04.2025 to 30.04.2025				
VI Semester Apprenticeship : 02.12.2024 to 04.04.2025(16 Weeks) and Evaluation :21.04.2025 Onwards				

NOTE: Curriculam transaction shall be completed by blended mode through offline-90% and online-10%(beyond college hours) to bring into order the regular academic schedule.

Working Days : 87

Instructional Days: 82

Commencement of CSP & Short term internships: 01.05.2025 -14.06.2025

Commencement of III & V Semester classes: 16.06.2025



Academic Coordinator



Controller of Examinations



Principal

PITHPUR RAJAH'S GOVERNMENT COLLEGE(A) KAKINADA
ACADEMIC CALENDAR 2024-25
SEMESTER - III (PG)

Month	Total Days	Holidays	Working Days	Classwork/ Examinations
July 2024	31	Sundays-7,14,21,28 Second Saturday-13 Muharram-17	25	Commencement of Classwork-01.07.2024
August 2024	31	Sundays-4,11,18,25 Second Saturday-10 Independence day-15 Krishnasthami-26	24	I Mid Examinations- 27.08.2024 to 31.08.2024
September 2024	30	Sundays-1,8,15,22,29 Second Saturday-14 Vinayaka chavithi-18 Eid-Milad unabi-16	22	
October 2024	31	Sundays-6,13,20,27 Second Saturday-12 Gandhi Jayanthi-2 Dasara Holidays(5 Days)07.10.2024 to 11.10.2024	16	II Mid Examinations- 14.10.2024 to 18.08.2024
Last instructional day of the college(AY 2024-25 III Semester) - 26.10.2024				
Commencement of Theory examinations for III Semester- 28.10.2024 to 20.11.2024				
Sem End Practical emxaminations for III Semester - 21.11.2024 to 30.11.2024				
Commencement of Even Semesters(IV Semester)-02.12.2024				

NOTE: Curriculam transaction shall be completed by blended mode through offline-90% and online-10%(beyond college hours) to bring into order the regular academic schedule.

Working Days : 87

Instructional Days: 82



Academic Coordinator



Controller of Examinations



Principal

PITHPUR RAJAH'S GOVERNMENT COLLEGE(A) KAKINADA
ACADEMIC CALENDAR 2024-25
SEMESTER - IV (PG)

Month	Total Days	Holidays	Working Days	Classwork/ Examinations
December 2024	31	Sundays-1,8,15,22,29 Second Saturday-14 Christmas Holidays 23.12.2023 to 26.12.2023	22	Commencement of class work from 02.12.2024
January 2025	31	Sundays-5,12,19,26 Second Saturday-11 Pongal Holidays 13.01.2024 to 18.01.2024 Republic day-26	20	
February 2025	28	Sundays-2,9,16,23 Second Saturday-8 Maha Sivaratri-26	22	I Mid Semester examinations- 03.02.2025 to 07.02.2025
March 2025	31	Sundays-2,9,16,23,30 Second Saturday-08 Holi-13 Ramzan-31	23	II Mid Semester examinations - 17.03.2025 to 21.03.2025
Last instructional day of the College(AY 2023-24 IV Semester) 29.03.2025				
Commencement of theory examinations for IV Semester- 01.04.2025 to 15.04.2025				
Sem End Practical emxaminations for IV Semester - 21.04.2025 to 30.04.2025				

NOTE: Curriculam transaction shall be completed by blended mode through offline-90% and online-10%(beyond college hours) to bring into order the regular academic schedule.

Working Days : 87

Instructional Days: 82

Commencement of III Semester classes: 16.06.2025



Academic Coordinator



Controller of Examinations



Principal

2.2. Structure of Undergraduate Programmes under National Education Policy

(NEP)

In consonance with NEP 2020 the Government of Andhra Pradesh rolled out a redesigned CBCS curriculum for 4-year UG Honours Programmes from the year 2020-21. With the CCFUP guidelines released in December 2022, the AP State Council of Higher Education has taken up the task of redesigning the curricular framework for the UG Degree Programmes.

The AP State Council of Higher Education (APSCHE) has constituted an Expert Committee vide Procs. No. APSCHE/AC-I/CBCS-2023-24/Review Dt. 13.03.2023 under the Chairmanship of Prof. K. Rama Mohana Rao, Vice Chairman AP State Council of Higher Education. On the recommendations of the Committee, 4-year UG Honours Program with a single Major and one minor is introduced from the A.Y.2023-2024.

The context for the introduction of new curriculum and credit framework

1. Changing Educational Landscape: The higher education landscape is constantly evolving, influenced by emerging technologies, globalization, industry requirements, and societal changes. To ensure that undergraduate programs remain relevant and aligned with the needs of students and the job market, it is essential for regulatory bodies to periodically review and update the curriculum and credit framework.

2. Quality Enhancement: The APSCHE has introduced the new curriculum and credit framework in 4-year UG Honours with Single Major and one minor as part of its efforts to enhance the quality of undergraduate education. By setting updated guidelines and standards, the state can promote consistency, rigor, and alignment with global educational practices.

3. Employability and Skill Development: The APSCHE recognizes the need to align undergraduate programs with the demands of the job market and the evolving needs of the industry. This new curriculum and credit framework will emphasize the development of employability skills, multidisciplinary knowledge, and practical experiences through internships and/or industry collaborations.

4. Flexibility and Choice: Students today seek greater flexibility and choice in their educational journey. The new curriculum and credit framework aims to provide students with more options to tailor their course of study, select electives, or explore interdisciplinary subjects. This can help foster holistic development and cater to diverse student interests and aspirations.

5. Alignment with Global Standards: The APSCHE considers aligning undergraduate programs with international standards and best practices. This could involve incorporating elements such as outcome-based education, credit transferability, and flexible learning pathways to ensure compatibility and recognition of Indian degrees in the global academic arena.

6. Technology Integration: Considering the technological innovations and interventions in higher education, the new curriculum provides high flexibility to apply technology in the teaching and learning process. The students can opt for online minor courses, skill courses, multi-discipline courses, and some of the core courses also. The use of AR, and VR is encouraged to facilitate the HEIs to offer a number of majors and minors.

Program Name and Duration

4-Year UG Honours with Single Major.

The duration of the Program is 4 years, with multiple entry and exit options after 1st , 2nd and 3rd years of study with a certificate, diploma and degree after the respective years of study. Honours

Degree is awarded at the end of 4-years of study.

Program Objectives and Goals of UG Honours in Single Major

- **Depth of Knowledge:** Single major programs allow students to focus on a specific discipline, enabling them to develop in-depth knowledge and expertise in their chosen field.
- By concentrating their studies on a single major, students have the opportunity to delve deeply into the subject matter, engage in advanced coursework, and pursue specialized research or projects.
- **Clarity and Specialization:** Single major programs provide students with a clear academic pathway and a focused direction for their studies. They can pursue their passion and interests in a specific discipline without the need to divide their time and attention across multiple majors. This clarity of focus allows students to specialize in their chosen field, potentially enhancing their future career prospects.
- **Efficient Use of Resources:** Single major programs can be more efficient in terms of resource utilization for both students and institutions. Students can allocate their time, energy, and resources towards mastering a single subject area, maximizing their learning experience. Institutions can streamline their course offerings, faculty resources, and infrastructure to support single-major programs more effectively.
- **Time Management and Graduation Timelines:** Pursuing a single major program can offer advantages in terms of time management and graduation timelines. With a focused academic plan, students may have a clearer roadmap for completing their degree requirements within the expected timeframe. This can potentially minimize delays in graduation and facilitate a smoother academic journey.
- **Flexibility and Elective Choices:** Single-major programs often provide students with flexibility in choosing elective courses and exploring interdisciplinary studies. By focusing on a single major, students may have more room in their curriculum to pursue elective courses that complement their primary area of study or explore related disciplines that align with their interests.
- **Research and Career Alignment:** Single major programs can better align with students' research interests and career goals. By immersing themselves in a specific field, students have more opportunities to engage in research projects, internships, and practical experiences directly related to their major. This specialization can enhance their expertise and make them more competitive in their chosen career path.
- **Reduced Course Load and Stress:** Pursuing a single major program typically involves a lower course load compared to three major programs. This can help reduce the stress and academic burden on students, allowing them to focus more deeply on their coursework, engage in extracurricular activities, and maintain a better work-life balance.
- Ensuring Multidisciplinary and Interdisciplinary learning.
- Opportunity for learners to choose the courses of their interest in all disciplines;
- Facilitating multiple entry and exit options with UG certificate/ UG diploma/ or degree depending upon the number of credits secured and period of study;
- Online learning, and hybrid modes of blended learning ensured.
- Integrated Community Service Project into the curriculum.

- Internship/On the Job Training (both in physical or virtual mode) incorporated in two stages, one, a short-term internship during the summer vacation between 2nd and 3rd years of study and the other a full-semester internship, either in the V or VI semester.
- Multidisciplinary courses are made mandatory.
- Skill Enhancement courses are introduced.
- Mandatory Open Online Transdisciplinary courses are introduced.
- Courses on Indian Knowledge Systems introduced.
- Multiple entry and exit options are provided.
- One Minor with 6 courses and 24 credits is compulsory.

Program Structure and Curriculum

A. Credit Requirements

- For UG Honours Degree the number of credits required is 160 along with 20 additional credits assigned for Community Service Project (4 credits), Short Term Internship (4 credits) and Semester Internship (12 credits).
- These 160 credits are apportioned as, 84 for Major Courses, 24 for Minor Courses, 12 for Languages, 6 for Multidisciplinary Courses, 28 for Skill Courses, 4 for Open Online Transdisciplinary Courses and 2 for Common Value-Added Courses.
- The thumb rule for assigning credits is 1 hour of theory per week is equivalent to 1 credit. Similarly, 2 hours of practical per week is equivalent to 1 credit. The credits assigned for Internship/Apprenticeship/OJT are not to be equalized with the hours of work done.
- A student can acquire a maximum of 40% of credits online.

B. Major Courses

- Major discipline is the discipline or subject of main focus, and the degree will be awarded in that discipline. Students should secure the minimum prescribed number of credits, i.e., 84 (about 50% of total credits) through core courses in the major discipline.
- A student of UG Honours Degree has to study 21 course papers with 84 credits in the chosen major. The eligibility for admission into a Major will be similar to the existing eligibility for a program.
- A student has to choose one Major for gaining in-depth knowledge in that subject discipline.
- All discipline-specific major courses carry a weightage of 4 credits, irrespective of the discipline of study, viz., arts, commerce, science, etc. Wherever practicals are involved, 3 credits are assigned for 3 hours of theory and 1 credit is assigned for 2 hours of practical. For all courses without practicals, 4 credits are assigned for 4 hours of theory.

- The first two courses in the Major shall be the foundation courses for that Major and shall be pathway courses to choose their Minor in the second semester.
- In the case of Mathematics there will be 5 hours of workload per week which includes practice sessions (NOT PRACTICALS) and the number of credits assigned is 4.
- In the case of B.Com., Computer Applications or for BCA or wherever Computer Science/Applications involved subjects or courses are offered, the courses (papers) shall have 3 hours of theory and 2 hours of practical.

C. Minor Courses

- Students have to choose a Minor in the second semester. The student can choose a minor cutting across the disciplines or from the allied disciplines.
- A student has to study 6 courses in the chosen minor with 24 credits. The minor courses start from the second semester onwards.
- Some minors may require eligibility to study a particular course at the intermediate level. Such conditions, if any, will be notified against the minor.
- A student can complete a second minor online from approved sources during the period of study and submit the credits to the university for inclusion in the Degree certificate.
- Minor courses can be studied offline or online or in blended mode.

D. Languages

- Two courses in English Language and two courses in Modern Indian Language are to be completed in the first two semesters.
- Each language course is taught for 4 hours with 3 credits

E. Skill Courses

- Enhancing student employability is the top priority for higher education. Employability is a measure of a student's ability to secure their first job and remain employed throughout their working lives.
- A pool of Skill Enhancement Courses is offered in Semesters I to IV. These Skill Enhancement Courses are contemporary in nature and not major-specific.
- A student has to complete 6 such courses (2 credits each) in Semesters I to IV assigned with 12 credits. Students are offered choices for selecting skill enhancement courses of their interest.
- Major subject-specific Skill Enhancement courses with choices are offered in Semester V/VI as two of the four major courses.
- And two Skill Enhancement courses each with choices are offered in Semesters VII and VIII in the concerned major.

F. Multidisciplinary Courses

- In consonance with NEP – 2020 all UG students are required to undergo multidisciplinary courses. These courses are intended to broaden the intellectual experience.
- Students are not allowed to choose the courses in a major discipline or repeat courses already undergone at the higher secondary level or Intermediate level or 12th class as the multidisciplinary course.
- A student has to complete 3 multidisciplinary courses each carrying 2 credits.

- Students are offered choices for selecting multidisciplinary courses of their interest.

G. Common Value-Added Courses

- Common Valued Added Course includes Environmental science/education, and shall carry 2 credits.

H. Courses on Indian Knowledge Systems

- Courses on IKS are integrated into the curricular framework. The IKS course shall be an Audit Course which is a mandatory course with only a Pass or Fail.
- A student has to complete 2 courses on IKS one in the VII semester and one in the VIII semester.
- Students are offered choices for selecting IKS courses of their interest.

I. Open Online Transdisciplinary Courses

- Two mandatory Open Online Transdisciplinary Courses, with 2 credits per course, are to be done by the students, one in each of Semesters VII and VIII.
- Students are free to select courses of their interest from any discipline.

J. 10-month mandatory Internship

Three internships are mandatory for all students irrespective of the of the Program of study.

First internship (April-May after 1st year examinations): Community Service Project

- To inculcate social responsibility and compassionate commitment among the students, the summer vacation in the intervening 1st and 2nd years of study shall be for Community Service Project.

Learning outcomes:

- To facilitate an understanding of the issues that confronts the vulnerable/marginalized sections of the society.
- To initiate team processes with the student groups for societal change.
- To provide students an opportunity to familiarize themselves with urban/rural community they live in.
- To enable students to engage in the development of the community.
- To plan activities based on the focused groups.\
- To know the ways of transforming society through systematic programme implementation.

Second Internship (April-May after 2nd year examinations): Apprenticeship / Internship / On-the-job training / In-house Project / Off-site Project

- To make the students employable, an Apprenticeship / Internship / On the job training / In-house Project / Off-site Project shall be undertaken by the students in the intervening summer vacation between the 2nd and 3rd years.

Learning outcomes

- Explore career alternatives prior to graduation.

- Integrate theory and practice.
- Assess interests and abilities in their field of study.
- Learn to appreciate work and its function towards future .
- Develop work habits and attitudes necessary for job success.
- Develop communication, interpersonal and other critical skills in the future job.
- Build a record of work experience.
- Acquire employment contacts leading directly to a full-time job following graduation from college.

Third internship (5th/6thSemester period):

During the entire 5th /6th Semester, the student shall undergo Apprenticeship / Internship / On the Job Training. This is to ensure that the students develop hands on technical skills which will be of great help in facing the world of work.

Learning outcomes

- Explore career alternatives prior to graduation.
- Integrate theory and practice.
- Assess interests and abilities in their field of study.
- Learn to appreciate work and its function towards future .
- Develop work habits and attitudes necessary for job success.
- Develop communication, interpersonal and other critical skills in the future job.
- Build a record of work experience.
- Acquire employment contacts leading directly to a full-time job following graduation from college.
- Acquire additional skills required for the world of work.

4. Multiple Entry and Exit Options

- Purpose:

Flexibility is important to choose one's academic pathway to the award of certificate, diploma, and degree. There are occasions when learners have to give up their education mid-way for various reasons. The academic records/marks/credits for such incomplete academic programmes remain unaccounted. In order to address such issue, the curriculum framework paves way for multiple entry and exit in to the degree programme.

- The purpose of Multiple Entry and Exit Options shall meet the following objectives -
 - o An initiative to curtail the dropout rate and improve GER.
 - o Offers flexibility in making choice between continuing of education at a stretch for 4 years and exiting and taking up job and returning back to the learning system.
 - o Offers different designs of programmes of study, viz., certificate, diploma, degree and degree with honours.
 - o Ensures scaling up from certificate level to degree with honours level.
 - o Enables credit accumulation and transfer of credits.
 - o Ensures zero-year-loss to students in the event of exiting in between the 4-year programme of study.

- **Operative Details of ME-ME**

- **1st year**

- o Entry 1: The entry requirement for the 1st year of 4-year Degree (Level - 4.5 of

National Credit Framework (NCrF) of UGC) is Intermediate/12th class of CBSE/ or any other equivalent certificate approved by the Board of Intermediate Education.

- o Exit 1: A Certificate will be awarded when a student exits at the end of the year 1 (Level 4.5).

- o Certificate in Sciences/Arts & Humanities/Commerce/Business Administration / Computer Applications is to be awarded if students exit after successful completion of 1 year of study in B.Sc / B.A / B.Com / BBA respectively. However, the students are required to pass all courses, Languages, Multidisciplinary, Skill Enhancement and Core Courses in Major and Minor along with completion of Community Service Project in the summer term.

- **2nd year:**

- o Entry 2: The entry requirement for 2nd year of 4-year Degree (Level – 5 of NCrF of UGC) is a Certificate obtained after completing the first two semesters of the undergraduate programme. A student can seek entry into the 2nd year of study in a college, provided there are vacancies in that particular programme in that college. The transfer admission shall be within the intake permitted to the college.

- o Exit 2: A Diploma will be awarded when a student exits at the end of the 2nd year (Level 5 of NCrF).

- o Diploma in Sciences / Arts & Humanities / Commerce / Business Administration is to be awarded if students exit after successful completion of 2nd year of study in B.Sc / B.A / B.Com /BBA respectively. However, the students are required to pass all courses, Languages, Multidisciplinary, Skill Enhancement and Core Courses in Major and Minor along with completion of Community Service Project in the summer term between 1st and 2nd year and short-term internship in the summer term between 2nd and 3rd year.

- **3rd year:**

- o Entry 3: The entry requirement for 3rd year of 4-year Degree (Level – 5.5 of NCrF of UGC) is a Diploma obtained after completing two years (4 semesters) of the undergraduate programme. A student can seek entry into the 3rd year of study in a college, provided there are vacancies in that particular programme in that college. The transfer admission shall be within the intake permitted to the college.

- o Exit 3: A Degree will be awarded when a student exits at the end of the 3rd year (Level – 5.5 of NCrF). Bachelor's Degree in Sciences / Arts & Humanities / Commerce / Business Administration is to be awarded if students exit after successful completion of 3rd year of study. However, the students are required to pass all courses, Languages, Multidisciplinary, Skill Enhancement and Core Courses in Major and Minor along with completion of Community Service Project in the summer term between 1st and 2nd year and short-term internship in the summer term between 2nd and 3rd year and a full-semester internship.

- o The Degree awarded shall include the Major and Minor/s in parenthesis. For Ex., B.Sc (Zoology with Chemistry Minor)

- **4th year:**

- o Entry 4: The entry requirement for 4th year of 4-year Degree (Level – 6 of NCrF of UGC) is a degree obtained after completing three years (6 semesters) of the undergraduate programme. A student can seek entry into the 4th year of study in a college, provided there are vacancies in that particular programme in that college. The transfer admission shall be within the intake permitted to the college.

- o Exit 4: A Degree with Honours will be awarded when a student exits at the end of the 3rd year (Level – 6 of NCrF). Bachelor's Degree with Honours in Sciences/Arts &

Humanities/ Commerce/ Business Administration with Honours is to be awarded if students exit after successful completion of 4th year of study.

o The name of the Major/s shall be indicated in parenthesis and the name of the Minor/s. For ex., B.Sc Honours (Zoology with Chemistry as Minor) or B.Sc Honours (History with Political Science as Minor) and so on.

o If the student completes the 4th year with courses in research methodologies and a rigorous research project in one of the major of study, a Bachelor degree (Honours with research) is awarded.

5. Program Outcomes and Benefits

A. Knowledge and Skills Development

- Knowledge and skills development can be explained as a crucial program outcome and benefit of a 4-year Honours Degree Program. As students progress through the program, they acquire a wide range of subject-specific knowledge and general skills that prepare them for success in their chosen field and beyond.

- **Subject-Specific Knowledge:**

In-Depth Understanding: The 4-year Honours Degree Program provides students with an opportunity to develop a deep understanding of their chosen major. Through advanced coursework and specialized study, students gain expertise in their field of interest.

Critical Analysis: Students learn to critically analyze complex concepts and theories within their major. They acquire the ability to evaluate and apply knowledge to real-world scenarios, fostering problem-solving skills.

- **Interdisciplinary/Multidisciplinary Knowledge:**

Holistic Perspectives: Honours Degree Programs often encourage interdisciplinary learning, allowing students to explore connections between different fields of study. This broadens their perspectives and promotes a well-rounded education.

Integrative Learning: Students develop the ability to integrate knowledge from various disciplines, enabling them to address multifaceted challenges with a comprehensive approach.

- **Communication Skills:**

Written Communication: Students enhance their written communication skills by preparing reports, essays, and research papers. They learn to articulate complex ideas clearly and effectively.

Oral Presentation: Through presentations and seminars, students develop strong oral communication skills, enabling them to present ideas confidently and persuasively.

- **Research and Analytical Skills:**

Research Experience: Honours Degree Program with Research typically include research components such as a capstone project or thesis. Students engage in research methodologies, data analysis, and independent inquiry, honing their research skills.

Critical Thinking: Through research and coursework, students cultivate critical thinking abilities, enabling them to analyze data, evaluate evidence, and form well-founded arguments.

B. Career Opportunities and Graduate Employability

- Career options and graduate employability are the significant program outcomes and benefits of the 4-year Honours Degree Program. The program equips students with the necessary knowledge, skills, and experiences to pursue diverse career paths and enhances

their potential for successful employment after graduation.

- The 4-year Honours Degree Program provides students with specialized knowledge and expertise in their chosen field of study through advanced coursework and in-depth study.
- Graduates possess a deep understanding of their subject, making them more attractive to employers seeking candidates with specialized knowledge and skills.
- Throughout the program, students develop a range of industry-relevant skills such as critical thinking, problem-solving, data analysis, research, and communication skills.
- Graduates are well-prepared to meet the demands of the job market and can apply their skills effectively in professional settings.
- Honours Degree Program incorporate mandatory internships; hence graduates gain valuable practical experience during their studies, enhancing their employability by demonstrating hands-on skills and industry exposure.
- Honours Degree Program emphasizes critical thinking and adaptability, preparing students for the rapidly changing job market.
- Graduates are equipped to navigate and thrive in dynamic work environments, and they possess a strong foundation for continuous learning and skill development.
- As a result of the specialized knowledge, skills, and experiences gained, graduates are highly sought after by employers. And enjoy enhanced employability and marketability, increasing their chances of securing rewarding job opportunities and career advancement.

C. Further Education and Postgraduate Studies

- After completion of the first 3 years of study in the Honours Degree Program, if a student exits, he/she is awarded a Degree and is eligible to pursue a 2-year Postgraduate Program.
- A student getting a UG Honours Degree can do 1-year Postgraduate Program.
- A student awarded with UG Honours Degree with Research is eligible to get direct admission into Ph.D. program provided the student secures 75% and above marks.

Minimum Acceptable Level of academic standards: The minimum acceptable level of achievement that a student must demonstrate to be eligible for the award of academic credit or a qualification is the minimum acceptable level of academic standards. The Letter Grades and Grade Points which shall be used to reflect the outcome of assessment process of the student's performance is indicated in the below Table.

Letter Grades and Grade Points

O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

2.2.1. Structure of UGCF

The UGCF is a structure for four-year undergraduate programmes in different disciplines with multiple exit options. The details of the structure are provided below:

B.A/B.Com/BBA (Honours) with Minor																											
Semester	Major* (4 Cr)			Minor (4 Cr)			Languages (3 Cr)			Multi Disney' (2 Cr)			Skill Enhancement Courses (2Cr)			OOTC			Env. Edn (2 Cr)			Total					
	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr			
Sem 1*	2	8	8				2	8	6	1	2	2	2	4	4							7	22	20			
Sem 2	2	8	8	1	4	4	2	8	6				2	4	4							7	24	22			
Community Service Project of 180 hours with 4 Credits. Student is eligible for Exit Option-1 with the award of Certificate in respective discipline																											
Sem 3	4	16	16	1	4	4				1	2	2	1	2	2							7	24	24			
Sem 4	3	12	12	2	8	8				1	2	2	1	2	2							7	24	24			
Short-Term Internship/Apprenticeship/OJT of 180 hours with 4 Credits. Student is eligible for Exit Option-2 with the award of Diploma in respective major with																											
Sem 5	4	16	16	2	8	8															1	2	2	7	26	26	
Sem 6	Semester Internship/Apprenticeship/OJT with 12 Credits. Student is eligible for Exit Option-3 with the award of Degree in respective major with minor																										
																						IKS#					
Sem 7	3	12	12										2*	8	8	1	2	2	1	2	0	6	24	22			
Sem 8	3	12	12										2*	8	8	1	2	2	1	2	0	6	24	22			
	21		84	6		24	4		12	3	6	6	10	32	28	2	4	4	2	4	0	47		160			
20 Additional Credits for 10 month mandatory Internship/OJT/Apprenticeship C Courses H Hours Cr Credits OOTC Open Online Transdisciplinary IKS# Indian Knowledge Systems - Audit Course																											

B.Sc (Honours) with Single Major																											
Semester	Major* (4 Cr)			Minor (4 Cr)			Languages (3 Cr)			Multi Disny' (2 Cr)			Skill Enhanceme nt Courses (2Cr)			OOTC			Env. Edn (2 Cr)			Total					
	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr	C	H	Cr
Sem 1	2*	10	8				2	8	6	1	2	2	2	4	4										7	24	20
Sem 2	2	6+4	8	1	3+2	4	2	8	6				2	4	4										7	27	22
Community Service Project of 180 hours with 4 Credits. Student is eligible for Exit Option-1 with the award of Certificate in respective discipline																											
Sem 3	4	12+8	16	1	3+2	4				1	2	2	1	2	2										7	29	24
Sem 4	3	9+6	12	2	6+4	8				1	2	2	1	2	2										7	29	24
Short-Term Internship/Apprenticeship/OJT of 180 hours with 4 Credits. Student is eligible for Exit Option-2 with the award of Diploma in respective major with minor																											
Sem 5	4	12+8	16	2	6+4	8																1	2	2	7	32	26
Sem 6	Semester Internship/Apprenticeship/OJT with 12 Credits. Student is eligible for Exit Option-3 with the award of Degree in <u>respective major with</u>																										
Sem 7	3	9+6	12										2*	6+4	8	1	2	2	1	2	0				6	29	22
Sem 8	3	9+6	12										2*	6+4	8	1	2	2	1	2	0				6	29	22
	21		84	6		24	4		12	3	6	6	10	32	28	2	4	4	2	4	0				47		160
20 Additional Credits for <u>10 month</u> mandatory Internship/OJT/Apprenticeship																											
C Courses					H Hours					Cr Credits					OOTC Open Online Transdisciplinary												
IKS# Indian Knowledge Systems - Audit Course																											

3. Infrastructure and Facilities at PRGC

Pithapur Rajah's Government College is among the best colleges in Andhra Pradesh in terms of facilities, meeting global requirements for learning and growth in the areas of curriculum, research, co-curricular activities, and extracurriculars

3.1. Academic/Teaching-Learning and Research Infrastructure

Provides a blended mix of physical and digital mediums to provide a highly engaging and conducive environment for effective teaching-learning and progressive academic development.

- **Classrooms**

Conducive atmosphere is provided for the staff and students to carry out teaching – learning process. The college generously allots grants for the establishment and maintenance of the infrastructure for academic activities. The general library having 68.000 text books and reference books. It has a separate reference section and separate journal section which takes care of research requirements. Browsing can be done with 15 modems and 70 computer systems. An instrumentation centre to carry out productive and competent research. Updated LAN lab with 30 modems and one server. 3 well equipped computer labs to meet the requirements of students learning computer skills.

Relaxed mind is an essential factor for attaining proper concentration and diligence. There are separate blocks for science, Arts and commerce for conducting class work. There are 30 class rooms with full fledged furniture ceiling fans, and lighting facility and well ventilated. Some class rooms have LCD and OHP facility

- **Laboratories**

All the science labs are renovated in tune with the modern specifications and standards, They are well equipped with necessary instruments, proper lighting, wash points. Each lab is furnished with ceramic flooring tiles. To ensure safety, these labs are fitted with fire extinguishers, exhaust fans, first aid boxes etc.

All the laboratories are equipped with the required apparatus and other infrastructure.

There are a total of 25 laboratories (Physics-6, Chemistry UG-4, PG-3, Botany-4, Zoology-4, JKC-1, ELL-1, Computer-4)

- ***PRGC Library***

The Pithapur Rajah's Government College (PRGC) in Kakinada boasts a well-established library, designed to support the academic needs of students and faculty. It plays a vital role in the college's educational ecosystem by providing access to a broad range of academic resources.

Books: The library houses a diverse collection of one lakh books covering various subjects, including arts, science, commerce, and social sciences.

Journals and Magazines: It subscribes to 15 academic journals and magazines to keep students and staff updated on the latest research and developments.

The library at PRGC is a crucial academic hub, supporting the educational objectives of the college by providing essential resources and services. It fosters a conducive learning environment and plays a key role in the academic success of students.

3.2. Administrative Infrastructure

- ***Administrative Office***

The Administrative Office is located on the First Floor of the Administrative Building, adjacent to the Accounts Office. The Caretaker's Room is also located in the Administrative Office. GBO Office

- ***Principal Office***

The Principal Office is located in First Floor of the Main Building, adjacent to the IQAC Room.

3.3. Academic/Student Support Infrastructure

- ***Internal Quality Assurance Centre (IQAC) Office***

The Office of the Coordinator, IQAC is located in first floor of administrative block of the College.

- ***Placement Cell Room***

The Placement Cell Room is located in the ground floor of the Physics Block besides to physics laboratories of the College.

- ***Old Student Association Office***

This office is located in Ground floor AD Block of the College.

3.4. Conference/Cultural Infrastructure

- ***Auditorium***

The PRGC B.V.Mohan Reddy auditorium has a seating capacity of about seven hundred and fifty people. Extensively used for extra-curricular events and for hosting functions of the College such as the annual day, it has an advanced light and sound system.Seminar Room

- ***Seminar Room***

Three seminar halls are available in PRGC Kakinada is designed to accommodate a large number of participants for various academic, cultural, and professional events.

3.5. Green Infrastructure

- ***Campus Lawns***

The College has a large number of lawns which provide contrasting lush green. These beautiful lawns are adorned with a large number of diverse trees and flowers. The College has also placed beautiful marble as well as wood seating in these lawns.. At the park's edge,

one can relax on a bench and enjoy the serenity. In addition, there is a Botanical Garden near the Principal bungalow packed with a plethora of most exclusive plants and trees. The garden is further used to conduct educational programs to increase awareness among students..

- ***Solid Waste Management (SWM) System***

In pursuit of its commitment to environment protection, The PRGC (A) of Commerce initiated its Solid Waste Management (SWM) Project in order to control, reduce, recycle and dispose of solid waste of the College. In pursuance of these objectives, a SWM Park has been erected in the Campus which houses three NADEP composting pits, where composting process is fully operational for generation of compost ready to be used in the college gardens as manure. Further emphasising on the importance of cleanliness and the important goal of sustainability, the College endorses the Two-Bin Waste Segregation system and therefore has bins at multiple locations, allowing for easier disposal of waste and inculcating a habit of effective waste management by segregation.

- ***Solar Power System***

Under the Solar power project, a 9 K.W power Solar energy generation plant,has been installed in the College from R- Power solutions. Spread throughout on the rooftops of the College Main Building (Generates - 5K.W), Physics Department (Generates - 3K.W), Maths Department (Generates - 1K.W) without compromising the aesthetics of the College's Heritage look, this setup generates over 20% of the College's energy requirement. This initiative not only reduces the dependence of the College on grid-based electricity system but also ensures that the College is able to reduce its carbon foot print.

3.6. Health Infrastructure

- ***Basic Health Care Unit (BHCU)***

The College has a Basic Health Care unit to provide medical support in its campus to provide immediate medical assistance to needy students and staff members. Located in the Sports Complex, facilities at the BHCU include a visiting doctor who visits the campus Once a week, a physiotherapist and a full-time nurse.

- ***Fitness Center/Gymnasium***

The College maintains its own fitness center/gymnasium. Located in the Sports Complex, the fitness center possesses equipment for free weight exercises, bodyweight exercises, gym ball exercises/Swiss ball exercises, resistance band exercises, resistance machine exercises and stretching exercises. The Center also holds classes for Body building, yoga and aerobics.

- ***Counsellor Room***

- PRGC has Established MANASA Psychological counselling Centre, to address mental health of students. The College provides counselling in 4 times of a month (Every Friday A.N)

The Counsellor Room campus session is located in the B.A. block.

3.7. IT Infrastructure

Computer facility extended to all faculty & students:

The college updates the computer facility regularly. The college has all together 274 computers for smooth coordination of all teaching learning activities Computer facility is provided for all Computer students and non computer students in the college for downloading important topics of the subjects concerned.

Lab is provided for all the students as per the timetable. Internet facility is also provided for all the students for data searching and email creating for 1st year students and for applying jobs through online for final year students.

S.No	Name of the Department	No of systems
1	English	01
2	Telugu	01
3	Physics	01
4	Mathematics Lab	15
5	Botany	01
6	Chemistry	02
7	Economics/Politics	02
8	Philosophy & History	01
9	Zoology	01
10	Commerce	01
11	Principal Chamber	01
12	Lcd Hall	01

13	NAAC Coordinator	02
14	Office Room	06
15	JKC	50
16	Computer Department	151
17	Library	06
18	Exam Cell	04
19	Central Computing Lab (NRC)	30

The faculty members use the computer provided in the department with internet facility. They search for the topics for assignments, modern techniques, for preparing Power Point presentation to class room teaching, to search the related research papers and for updating their knowledge in the subject.

The faculty facilitated to prepare computer aided teaching/ learning materials and the facilities available in the college for such efforts:

Every department is given computers with internet facility the faculty makes use of internet for updating their knowledge in the subject and also used for preparing Power Point presentation. Every block is provided with LCD's installed in class rooms. In e-class rooms computer is connected to internet for any reference is pictorial representation, the faculty use internet directly

In the classroom situation.

Total Number of computers in the college: 274

Central computing facility & It's usages:

Network resource center caters to the need of central computer facility. The faculty members use departmental computers and printers. The students are allowed to take a print by paying Rs.5/- per page in NRC which is kept opened from 10 am to 5 pm which is convenient for all the students and staff.

Internet services available to students and Faculty:

Faculty and students are using BSNL Broad Band internet service with 256 kbps speed.150 computer systems have internet facility in this college. A separate Net work resource centre was provided with 30 systems and available all the time during working hours of the college.

Institutional website and web-based facilities used and updated for the benefit of teachers, students and other stakeholders:

The college updates the website regularly with the latest reports, events and activities, information regarding founders of the institution, vision, mission, administrative procedures, course strength, fee structure, research projects, alumni association, placement cell etc. The teacher profile and photo gallery is updated every 6 months. The college website www.prgc.ac.in has all the current information and news/ events /update information about the courses offered. The website is regularly updated by the academic coordinator. A separate link for Alumni association is allotted and any request to support the college is placed in Alumni slot allotted. Scrolling type news/activities/circulars also placed in website.

3.8. Residential Infrastructure

Girls Hostel

The college is not providing hostel facility to women students in the campus. However, women students are residing in social welfare hostels being run by the state Government. It is located nearer to the commerce block in the college campus. Which has a residential capacity for 220 female students.

3.9. Sports Infrastructure

- ***Sports Complex***

The PRGC Sports Complex comprises a multipurpose Indoor Sports Stadium of international standards. and an outdoor sports field. The Sports Stadium has a multipurpose sports hall with wooden planks where Badminton, Basket Ball, Volley Ball, Judo and Wrestling are played. There are separate rooms for chess and table tennis in the stadium.

3.10. Student Recreation/Welfare Infrastructure

- ***Canteen***

Ambiance: canteen is designed to provide a casual and comfortable environment for students and staff. The canteen menu offers a variety of food options catering to different tastes and preferences. The prices are generally affordable, making it a popular choice among students for their daily meals and snacks. It operates during college hours, providing breakfast, lunch, and evening snacks, allowing students to conveniently grab a quick bite between classes or during breaks.

- ***Girls' Waiting Room***

The College has created a Girls' Waiting Room (GWR) equipped with sanitary vending machine in recognition of their need for personal space. The GWR is strategically located at the 1st floor of Admin block to maintain privacy of female students of the College. It has comfortable seating space with sofa sets, dining table and a bed. Similar to the female washrooms in the College, the Girls Waiting Room also has a dedicated vending machine for sanitary pads.

3.11. Utility Infrastructure

- ***Parking Facility***

The College has an all-weather parking area for its staff and students. Entry to parking area is restricted to availability of space.

4. Opportunities and Holistic Growth at PRGC

4.1. Academic Opportunities

In addition to the curriculum of the University, the College provides a host of active academic opportunities to its students to foster a culture of participative learning and cultivate a spirit of intellectual inquiry. Academic Opportunities for students at SRCC include:

□ *Value-Added Courses*

Keeping in mind the need to augment and enhance the existing skill sets in students, the College commenced Value-Added courses with the aim to provide greater value to the existing curriculum and aligning it to the industry. The College collaborates with reputed Industry partners to provide Value-Added/Add-On courses to its students.

• *Industry-Academia Interaction and Participation in Seminars, Conferences and Workshops*

The College actively encourages a close interaction between what is taught in the class and how that knowledge is applied in the corporate world. This meeting ground of theory and practice is made possible by our students being exposed to industry personalities with whom they can interact and understand the application of theoretical knowledge. Hence, every year, PRGC organizes a large number of lectures, speaker sessions, symposiums, conferences, workshops, programmes, and other events to promote learning by engagement, interaction and experience through industry-academia and academia-academia interface. In addition, student societies of the College organise large number of events for the students to organise and participate in.

The College actively encourages students to contribute to such events, both as organisers and participants. The events are notified through the Announcements page of the website (<https://prgc.edu/announcements>). Students are encouraged to actively and frequently visit the Announcements page for timely information.

4.2. Research and Publication Opportunities

Pithapur Rajah's Government Autonomous College believes in a judicious combination of teaching and research for the benefit of student community at large. The Institution envisages innovation and technological development through its R & D cell. It has plans to cultivate academic and research collaborations with national and international universities, government agencies and industries to meet the immediate needs of society and the industry. The Institution also remains committed to long-term research as the foundation for future development.

Objectives:

- i. To enhance the research awareness among faculty by organizing discussions with eminent researchers and conducting national and international conferences, seminars, symposia, faculty development programmes and workshops on research methodology, IPR and patenting.
- ii. To motivate faculty to pursue doctoral and post-doctoral assignments at various national and international universities and organizations of repute.
- iii. To encourage faculty to undertake research projects in thrust areas in science and engineering funded by various national and international agencies.
- iv. To explore new horizons of knowledge and ensure its practical implementation through collective efforts and quality research work.
- v. To provide a creative atmosphere, complemented by adequate facilities and resources in which higher studies and research thrive amongst the faculty and students.
- vi. To establish Centres of Excellence in thrust areas.
- vii. To set up the Incubation Centres to motivate innovations and start-ups.
- viii. To adopt Collaborative Research with IIT, NIT, premier research laboratories and industries.
- ix. To mentor the academic and industry based research projects.
- x. To publish the research works in renowned journals.
- xi. To motivate and mentor students to participate in various Hackathons and International contests.
- xii. To develop products and file IPR.

Central R&D Cell

The R & D cell comprises of faculty members from various departments in the Institution. This committee oversees the smooth and efficient co-ordination of research and development activities in the Institution, thus fostering overall growth. The members will contribute towards enhancing research and development at Pithapur Rajah's Government Autonomous College.

- The R & D Committee will plan, promote & evaluate R&D activity like funded R&D projects and consultancy projects at the Institution level.
- The members meet once in a month to discuss the status of ongoing projects, set target for every year and devise plans to achieve the target.
- The R&D cell measures the attainment of achievements and recommends the performer for appreciation and incentives.
- A senior faculty heads this cell in the capacity of R & D Director, with the Principal providing advisory support.

The constitution of the cell is as follows

Chairman: Principal

Co-Chairman: R & D Director

Members: Single point of contact (SPOC) from every department. Each department has the department R& D Coordinator who will monitor the R& D activities of the department. The faculty of the departments will be grouped into clusters based on their interest and they will be allotted projects pertaining to their area of expertise.

Responsibility of the R & D Cell:

- i. To encourage and motivate faculty for submitting proposals to externally funded research and development projects.
- ii. To support interdisciplinary and multidisciplinary research, product design and development, publications in national and international journals of high standing.
- iii. To facilitate collaborations with researchers from premier Institutions and to encourage joint research in various thrust areas of national and international importance.
- iv. To initiate and promote MoU with industries and R & D organizations for consultancy and collaborative research.
- v. To conduct seminars, workshops, conferences and training programmes for inculcating research culture among faculty and students

- vi. To encourage faculty to deliver talks and be resource person for various events like seminars, workshops, conferences and training programmes.
- vii. To visit R&D organizations and disseminate information regarding the effective implementation of research projects.
- viii. To suggest peer reviewed national and international journals for subscription in central library.
- ix. To keep everyone abreast of all announcements by various funding agencies like Department of Science and Technology, Department of Atomic Energy (DAE), Defence Research & Development Organization (DRDO), Indian Space Research Organization (ISRO), Council of Scientific and Industrial Research (CSIR), All India Council for Technical Education (AICTE) and University Grants Commission (UGC).
- x. To motivate students to present technical papers in National and International conferences and display projects in competitions and exhibitions.
- xi. To depute faculty for seminars, workshops, FDPs and conferences in order to upgrade their knowledge.

PARISHODHANAA (RESEARCH SKILL DEVELOPMENT FRAMEWORK)

&

SEED MONEY POLICY

Research & Development Framework (Parishodhana -RDF)

The underlying philosophy of Pithapur Rajah's Government College's **Parishodhana** (Research Skill Development platform) - Research & Development Framework, is to provide tangible solutions to the challenges the community is facing by providing a vibrant and stimulating atmosphere for new knowledge creation and innovation through promotion of research culture. It is aimed at promoting creative thinking and develop inquisitiveness among both students and faculty members by providing enabling environment for research projects, publication of research papers, conduct of conferences, seminars; encouraging participation and presentation of papers in conferences, build research infrastructure; forge collaborations with industries and institutions and help become members of professional bodies. The college has embarked upon disseminating new knowledge obtained through active research for community development. Accordingly, seed money policy has been devised and being implemented.

In tune with its vision and mission of creating conducive research atmosphere for both and students, a strategic plan of action to provide institutional grants for research

promotion is devised – Parishodhana - Seed Money Policy (SMP) applicable for faculty members and students as well.

I) Purpose of Seed Money:

To nurture and sustain research culture among students and faculty to engage themselves in research in emerging areas for sustainable solutions.

II) Objectives of Seed Money Policy

- To foster research culture among faculty members and students and sustain it through institutional financial assistance.
- To provide a supporting platform for faculty to help sharpen their research competencies through research projects out of seed money granted.
- To nurture culture of taking up socially relevant research projects on pressing and crosscutting – real life issues in social and science sectors, help come out with solutions, products and facilitate commercialization thereupon.
- To promote innovation and inquisitiveness among students and staff through seed money under the aegis of Parishodhana.
- To help faculty members undertake research projects and test their innovative research ideas which have the potential to be translated later into major and minor research projects and capable of attracting funds from external funding agencies or sponsorships including industries.
- To attract research intuitive faculty members into college and enabling their retention for sustainable research promotion.
- To encourage faculty and students test their innovative or creative ideas with seed money, come out with preliminary results and encourage them to apply for major and minor projects.
- Grant of a maximum of Rs. 2500/- per faculty whose papers are accepted for presentations in National and international level conferences, seminars etc., to meet their travel charges, lodging and boarding. They shall submit to the amount later.
- A maximum of Rs.1500/- per faculty will be granted towards professional body membership fee upon receipt of proofs of the membership in such bodies.
- A student can apply for research project. A maximum amount of Rs. 25000/- will be granted for the proposal. They can associate with a PI and carry out research. Students shall have a Co-PI in their proposal mandatorily.
- To motivate faculty for claiming rights on processes and products they developed through research through IPRs.
- To foster inter-disciplinary and intra-department research culture, student-faculty research culture in the institution.

Scope of the Policy

- The policy is applicable for both faculty and students of the college for testing their innovative ideas, carry out preliminary research.
- Regular faculty members including contract faculty with Ph.D and M.Phil are eligible for research seed money. However, other faculty who are pursuing their Ph.D are also eligible for seed project financial assistance (Seed money) which will be awarded on the merit of the seed project proposal and recommendations of the Research Promotions and Development Committee.
- A faculty will be awarded seed financial assistance only once in a three year period and during stay of the faculty member in the institution only.
- Normally a Principal Investigator is awarded a seed project. However, Co-Principal investigator can also be made part of seed project proposal in inter-

disciplinary project proposals.

- The seed project shall be completed within 12 months (One year). However, a maximum of three month extension can be given to PI/Co-PI on the recommendations of the recommendations of the Research Promotions and Development Committee.
- The progress of the project will be reviewed on bi-monthly basis by R& D committee headed by Dean, Research and IQAC of the college for accelerating the seed-project executions
- . A seed grant of upto Rs. 50,000/- and Rs.25000/- will be provided for Science Departments and other Departments respectively. However, basing on the merit, it can be enhanced on the merit of the project and committee's recommendation.
- The amount can be utilized for consumable, non-consumables, field visits, journals, etc.. 25% for consumables, 60% for non-consumables and 15% for field visits, etc., can be used by PIs of science Depts. The split up is 50% for survey, 10% - field visits, 25% for journals, 10% for stationery and 5% for others.
- A mandatory publication of atleast one research paper shall be there in the national and international UGC listed journals in the name of the college and PI as the first contributor within one year of sanction of seed money grant.
- If research papers are not published out of seed project financial Assistance, the PI has to return money within 2 months after lapse of project tenure.
- The University faculty members are encouraged to submit research proposals based on their innovative ideas. The applicant have to clearly and convincingly demonstrate that the proposed project represents a new research direction in an area likely to generate external funding.

4.3. Internships and Placement Opportunities

PRGC is renowned for its placements and internships. The Placement Cell, PRGC manages the placement process in the College, and also engages corporate and other organizations for internship opportunities. Undergraduate students of Year I and II are eligible to seek formal internship opportunities and students of Year III are eligible to apply for placement through the Placement Cell, subject to its rules and guidelines. The PRGC Placement Cell follows a rigorous process of CV vetting and has detailed rules and guidelines on the placement process to ensure fluidity in placement processes. Students desirous of seeking internships and/or placements must approach the Placement Cell for further details.

4.4. Co-Curricular and Extra-Curricular Opportunities

In addition to its curricular and beyond curriculum activities, the College promotes holistic growth by encouraging students to participate in several cells, units and societies of the Institution. Students may gain valuable life skills such as leadership, team management, and inter-personal relations as well as technical skills such as investing. Student may also have opportunities for experience multi-lingual and multi-cultural national and international exposure by participating in these activities, a few of which are mentioned below:

- **Yoga & Wellness Center**
- **NIPUNA- Center for Skill Development**
- **CETLE- Center for Excellence in Teaching learning & Evaluation**
- **Center for innovation and Incubation**
- **Center for 21st century skills**
- **Equal Opportunities Cell**
- **Center for Performing Arts**

4.5. Environmental and Social Responsibility Opportunities

As a socially conscious and environmentally caring Institution, the College undertakes several initiatives towards extending its social outreach, extension and environmental profile. Students play a major part in these initiatives. To avail the opportunities to being a part of the College's Institutional Social Responsibility profile, student can be a part of the following, amongst several other initiatives as notified from time to time:

➤ *Eco Club :*

Celebrating and observing green days. Planting trees in the campus with the sponsorship of APPCB under social forestry. putting sign boards in the focal points of the campus about the moral values and the ethics.

➤ *National Service Scheme (NSS) - "Not Me - But You"*

The National Service Scheme (NSS) was launched in 1969, the birth centenary year of the Father of Nation, by the Government of India. It is a voluntary association of young people, especially college students, to work for campus-community linkages. It aims at developing students' personality through community service.

This College has four NSS Units in each unit there are total 100 volunteers. Each unit functions under a Programme Officer to provide a platform to the students and faculty for community work and developing a sense of involvement in the tasks of nation building. A variety of activities are organized every year to channelize the energy and idealism of the younger generation into creative pursuits. The NSS wing organizes activities like Blood Donation Camps, Literacy Classes for children of weaker sections, Leadership Workshops, Summer Camps, National Awareness Programmes etc.

➤ *NATIONAL CREDIT CORPS (NCC)*

NCC Came into existence on 16th April 1948 through the XXXI Act of Parliament . Air Wing in NCC was raised in 01 April 1950.

AIMS of NCC

- i) To develop Character, Comradeship, Discipline, Secular Outlook, Spirit of Adventure, Sportsmanship, Ideals of Selfless service among the youth of the country.
- ii) To create human resource of Organized, trained, and motivated youth.
- iii) To provide suitable environment to motivate youth to take up a career in the Armed Forces.

The Motto of NCC is **UNITY & DISCIPLINE**

Our College has 2 wings of NCC i.e. Naval wing & Air wing

AIR WING was raised in the year 1974 in our College.

In the beginning , there were 15 to 20 cadets . Now the Cadets Strength has increased to 96.

Almost 50% of the Total Vacancies are allotted to our College due to the dedication, Hard work & commitment shown by our Cadets.

Many of the Cadets were Participated in RDC Camps, AIVSC Camps, VSC IGC Camps and ATC Camps. Our College has adopted several community development activities with the aim of imbibing the selfless service to the community, dignity of labour, importance of self help, need to protect the environment. These activities consists of Awareness Rallies on

Various Issues , Tree plantation, Orphanage Visit, Blood donation, Visit to Old Age Homes, Swatch Bharat , village uplift and various other social schemes.

□ *Women Empowerment Cell (WEC)*

The Women Empowerment Cell, is a vibrant gender empowerment initiative of PRGC. The Cell undertakes several key initiatives such as seminars, self-defence workshops, lectures and other events towards gender empowerment to enhance consciousness of gender equality and empowerment amongst young minds in the College.

WEC of the college enlightens the women students about legal rights of women.

It works towards various aspects of women empowerment.

Awareness programme for conducted on legal literacy to women as the girl students mostly hail from surrounding villages.

4.6. Financial Opportunities

A. Financial Support from Government

A good number of scholarships are awarded through Jnanabhoomi to the students every year.

In order that no brilliant student is prevented on grounds of poverty from pursuing his academic career the following schemes of scholarships for the award of merit scholarships were started by the Govt. of India and State Govt. in 1961-62 and they have been continued ever since.

a) **Scholarships sanctioned by Social / Tribal Welfare departments.**

The students belonging to schedule caste, Scheduled Tribes and listed Backward classes are granted scholarships by Social Welfare and Tribal Welfare Departments. The fees due from these students are reimbursed to the colleges and the students who are staying away from their homes are also sanctioned mess charges.

Income Limit for B.C.S 2,00,000/-PA Income Limit for S.C./S.Ts 2,00,000/-PA

If income certificate is not produced no scholarship is eligible.

b) **Scholarships sanctioned by Commissioner of Collegiate Education.**

In order to encourage meritorious students and to ensure that poor and deserving students continue their studies despite their poor financial background, the Govt. have sanctioned a number of scholarships. The award of these scholarships is based on merit of the students and the financial status of the parents.

Income Limit Rs. 18,000/-P.A. (as on till date)

c) **Merit Scholarships :** There are scholarships based on merit of the students.

They are :

1. State Merit Scholarships (Prathibha)
2. National Merit Scholarships
3. General Merit Scholarships
4. Telugu Vignana Parithoshikham
5. Income Limit Rs. 12,000/-P.A.

d) **Other Scholarships :**

1. Economically poor persons scholarships Income Limit Rs. 6,000/-P.A.

Hostler - Rs. 185/-P.M.

Day Scholar Rs. 120/-P.M.

2. Scholarships for the children of Primary & Secondary grade Teachers
3. Scholarships for the children of Govt. Servants who died while in service
4. Scholarships for the children and grand children of Political Sufferers.
5. Scholarships for the children of Non-Hindi speaking states for post metric studies in Hindi. Rs.50/- P.M.
6. Scholarships for physically handicapped students - Rs. 1250/- P.M. Note: Scholarships will be disbursed to the students who fulfill 75% attendance through account

Payee Cheques.

B. Financial Support out side

ENDOWMENT PRIZES

Si.No	Name of the Endowment prize	Amount deposited Bank details
01	Smt/Sri. Changanti Subbarao Memorial prize endowment fund instituted by highest mark in III B.sc prize shape of memento	6000/- Andhra bank Ramarao peta, kakinada
02	Smt.Duvva Rajagopalamma memorial prize Endowed fund highest marks in III Bsc(BZC) relating to BC student	14490/-I.O.B Kakinada
03	Mosalikanti Tirumalarao Memorial prize Endowment fund instituted by Smt.N.V.Ramanamma Two prizes I year Degree with political science prize in books	2085/-SBI Main branch Kakinada
04	Sri. Ryali venkata rao memorial prize Endowment fund instituted by R.k Meenakshi highest marks in I Bcom including part-1 prize in cash	4402/-Andhra bank Kakinada
05	Sri Y. Srinivasu Memorial prize Endowment fund instituted by YVM Gandhi(Father) Highest marks in I Bcom including part-A prize in cash	3638/-SBI, Kakinada
06	Sri. Y. srinivasu memorial prize Endowment fund instituted by students Iyear Degree part-1 prize in cash	1639/-SBI, Kakinada
07	Smt. Godavari Bai and late pandi venu Madhavarao Prize Endowment fund instituted by sri.V.R. Pandit III BA Highest marks prize in cash	4000/-Bank of Baroda, Kakinada
08	Sri.Vempada Ramarao Memorial Prize Endowment fund instituted by Sri.k.S.Narashimharao final Bcom Highest Marks by cheques or books	1216/-S.B.I , Main Branch, Kakinada
09	Sri.Ch.Satyanarayana Murthy Memorial Endowment fund instituted by Ch.Padamanabha Financial assistance by any poor student any degree prize in cash	2085/-SBI main Branch, Kakinada
10	Sri. Vuppuluri satyanarayana murthy Grand father of Sri.Akella Ramakrishna Lec/Chemistry (Retd) Interest prize to History student sri. Akella Markandeya sarma father of A.Rama Krishna Lec/Chemistry Prize to physics student	70000/- Andhra bank, Ramaraopeta Kakinada 30000/- Andhra Bank, Ramaraopeta, Kakinada
11	Sri.Lanka venkata Nagaswara Rao Endowment fund I Year Degree Highest marks	3531/-SBI Main branch Kakinada
12	Sri.Chavali Mahalakshmi Memoril prize instituted by sri.C. Lakshmi Narsayana for highest marks in Sanskrit in degree	10000/- Andhra bank Ramaraopeta, Kakinada
13	Sri.Varthakavi Nrayana Rao Memorial prize instituted by J,S Prakash rao Retd.Principal, AVN College, Vishakapatnam III BA History Highest marks	5000/-Andhra bank Ramaraopeta ,Kakinada

14	P.Papa Memorial Endowment prize instituted by Ms. Papa who secured Highest marks in I,II,III&IV Semesters in physics	15000/- Allahabad bank, Kakinada
15	Sri.Pativada Bhayankaracharya (A well known freedom fighter) Memorial Endowment prize instituted by Dr.K.Raghavacharya (Retd) Lecturer in chemistry, PRGC(A)KKD who secured highest marks in chemistry 1st year & 2nd year	50000/- Indian overseas Bank, Kakinada(IOB)
16	SRI.ponugupati Sambasiva rao & P.Gangamma Endowment Prize instituted by Dr.K.Poduri Srs Rao, Director,Statistics programmer,USA910 BscMaths (II) Bcom students (Economically weak preferably who have lost one or both supporting parents taking merit in the consideration	50000/- Andhra bank, Kakinada 50000/- Andhra bank, Kakinada
17	Sri. Badam Madhavarao Endowment prize (The interest amount will be paid to players by way of prize)	1,00,000/- IOB,KKD
18	Bhaskara Someswara Award Memorial Endowment Prize instituted by T.B. Krishna rao, Australia (The interest accrued every year will be given on the basis of the criteria evolved by the college. However, I wish to add another criterion i.e for any students of faculty member who comes with an innovative idea which benefits the society as a whole is also to be considered along with first criteria i.e poor and meritorious student . The innovative idea should take precedence over the merit criteria	50,000/- IOB,KKD
19	Manchiganti venkata ramanamma Memorial prize who secured highest Marks in I and II nd year Degree with a complete pass with Sanskrit prize	972/- SBH ZP,KKD
20	Balantrapu Nalinikantaroo Endowment Prize Donated by B.Kiran sundhar The interest amount Endowment for support to poor and eligible students education (Fees, Books, Exam fees)	1,00,000/- SBH KKD
21	M.Sitamani Memorial prize by M.V.Ratnam poor and meritorious in III B .com	10000/- (SBH, ZP, KKD)
22	Bhaskara someswara Award Donate by T.B.Krishna Rao The interest every year will be given for those who have opted for statistics as one of the subjects as a main stream	50000/- (SBI) ZP

34	Sri.BV.Pattabhiram Endowment Prize toppers in mathematics subject in III MPC And II MPC For previous Semesters	100000/-IOB, KKD
35	Sri.Balivada Manmadha Krishna to Awarded to Meritorious economically Back ward students in degree standard in discipline of chemistry	100000/- IOB,KKD
36	Sri.Palagummi Rama Murthy and Smt. Subha lakshmi (Alumnus of his college) instituted by Dr.P.V.S.Machi Raju department of chemistry .	
37	Sri.Chavali Reddi Dikshitulu and Lakshmi Sodamma trust, Kakinada award for highest marks in mathematics for 1st year degree instituted by chavali family members	
38	Sri Nutalapati Rama Rao and Prameela Endowment Prize By N.Srinivas.Lect.in.Zoology First in Zoology in All Semester	20,000/- IOB,KKD
39	Sri Chamarti Kanakayya Endowment Prize institute By Dr.Ch.AnnapurnagARU Awarded to Highest marks in Spl.Telugu for Three years students	15,000/- IOB,KKD
40	S.Sreerama Krishana Endowment prize institute By Sri Satyanarayanamurthy.,Awarded to Highest marks in Commerce for Three years students.	1,00,000/- IOB,KKD
41	Sri Sama subhadra sundhra endowment prize instituted by Sri Satyanarayanamurthy.,Awarded to Highest marks in science for third year students.	1,00,000/- IOB,KKD
42	Late Sri N.Haribabu Garu endowment prize instituted by Sri. Satynarayana murthy awarded to highest marks in science for third year students	10,000 /- IOB,KKD
43	Sri. P. Anantha lakshmi Narasamamba to be Awarded to highest marks in II year Telugu students (BA.B.COM.B.SC)	50,000/- IOB,KKD
44	Late Prof.YSRK. Sarma Endowment Prize instituted by Dr.Y.Jaya Rama Krishna Awarded to Highest marks in Botany in IIIYr B.Sc annual Examinations.	15000/- IOB.KKD CPDC A/C
45	Sri Sadhu Subrahmanya saram and Sadhu Hymavathi Memorial Prize instituted by Dr.A.Srinivasa rao Awarded in cash Four poor Girls Students.	4000/- (CPDC A/C)
46	G.L.Prabhakar Rao Memorial Silver Medal Worth Rs 1000 Instituted by his student .V.Srinivasa Rao Faculty in English	(Cash prize) 1000
47	Madineedi Rama Krishna and Madineedi Subhadra Memorial Endowment prize instituted by M.Adhi narayana old student to the student to one poor student in First year B.Com EM and one student in First year B.Com TM	1,00,000 Interest IOB Bank
48	Kanankagiri venkata raju memorial endowment prize instituted by Sri K.srinivads to the student who secured the first and second highest marks in all the eight papers in maths	40,000 Intrest IOB Bank
49	Sri Nellipudi Rama Mohan Rao memorial endowment prize instituted by Smt N Radha Mohan to the toppers of final year zoology students in the disciplines zoology TM AQUA A culture and M.SC Zoology	1,00,000 Intrest IOB Bank
50	1977-80 B.COM student Welfare fund instituted by 1977-80 B.Com students to the student who do not have any parents poor student who do not have any one of the parents M.Adinarayana & M.Ravi Varma B.Com Old students	2,20,000 Intrest IOB Bank
51	Indraganti Subba Rao Memorial endowment prize certified by has son Sri H Rao to the belong student 1. Topper of IIBSc (maths) III&II Semester of all class 2. Topper of II BSC (MPC TM &EM) III & IV Semester	1,00,000 IOB Bank 1,00,000
52	Poduri Gopala viswanatham and Annapurna Memorial prize instituted by Prof.of Statistics Rocher University,USA to a Second year student who got highest marks in Statistics (I to III Semester) and a third year student who got highest marks in Statistics (I to V Semester)	1,00,000 IOB Bank
53	Yarlagadda Lakshmi Prasad Andhra University Visakhapatnam I year topper in MA.Telugu & MA. Hindi	1,00,000 IOB Bank 1,00,000
54	Gollapalli Venkata rao Reader in Economics(retired) Prize Announced endowment prize name Smt.Gollapalli Appayamma & Gollapalli Subbarao BA III year Economics First sem & V Sem	50,000 IOB Bank
55	Tata Venkata Thirumalamba memorial trust 5000/- worth Gold medal to III EEP Topper in spl.English	
56	Tata Venkata Thirumalamba memorial trust 3500/- worth silver medal to II EEP Topper in spl.English	
57	Tata Venkata Thirumalamba memorial trust 2500/- cash prize I EEP Topper in English	
58	Shri.M.MEERASAHEB memorial cash prize for 1 st year and 2 nd M.Sc physics toppers, Rs 6000/-	

5. Academic and Administrative Information and Processes

5.1. Information and Procedures relating to Academics

AUTONOMOUS SYSTEM

The College was granted autonomous status by the UGC with the approval of University & Govt. of A.P. in May 2000 and extended upto 2014 by the UGC after making review of Autonomous system, Autonomous Committee re-visited the College and extended Autonomy upto 2027

AIM OF AUTONOMY

1. Autonomy is the lifeline of the institution that deals with education, creation of knowledge and learning of all kinds.
2. To Pursue truth fearlessly and build up in its teachers and students, habits of independent thinking and a spirit of inquiry unfettered by the limitations and prejudices of the near and the immediate which is so essential for the development of a free society

SEMESTER SYSTEM

Semester wise system of instruction and examination has been introduced in this college with effect from 2000-2001. All Students who joined in this autonomous college will be covered under rules & regulations of the systems.

The whole academic year is divided into two semesters. Syllabus has been framed semesterwise and instruction is imparted accordingly. Thus, for all the three years of Degree course put together, there will be six semesters. Final Examination is conducted at the end of each semester and it is called Semester End Examination. The marks obtained by a student in the entire course of study i.e. six semesters, will decide his/her passing class.

CIA structure for Single Major system

- Out of 50 marks for CIA, 25 marks are allocated for Mid examinations. In each semester two mid examinations will be conducted and the average of the two is considered.
- I mid examination is to be conducted in offline mode at college level and II mid examination is to be conducted in online mode at department level.
- I mid examination to be conducted in offline mode in which the student should attempt **one essay** question for ten marks out of two questions, **two short** answer questions with five marks each out of four questions and five objective questions with one mark each for each paper.
- Question paper is to be given as per the following structure for the courses with **4 units**

Unit No	Long Answer Question(10M)	Short Answer Question(5 M)	Objective Questions(1M)
I	1	0	1
II	1	0	1
III	0	2	1
IV	0	2	1+ one question from any unit with more syllabus weightage

- For I mid examination to be conducted in offline mode, Question paper is to be given as per the following structure for the courses with **5 units**

S.No	Unit No	Long Answer Question(10 M)	Short Answer Question(5 M)	Objective Questions (1M)
1	I	1	0	1
2	II	1	0	1
3	III	0	1	1
4	IV	0	1	1
5	V	0	1+ one question from any unit(III or IV or V) with more syllabus weightage	1

- The remaining 25 marks for CIA are allocated as per the following structure.

Study Project- 10M	Viva on theory- 3M	Assignment- 5M	Seminar- 5M	Clean & green and Attendance- 2M
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CIA structure for 3 Major system

- Out of 50 marks for CIA, 25 marks are allocated for Mid examinations. In each semester two mid examinations to be conducted and the average of the two will be considered
- I mid examination is to be conducted in offline mode at college level and II mid examination is to be conducted in online mode at department level.
- I mid examination to be conducted in offline mode in which the student should attempt **one essay** question for ten marks out of two questions, **two short** answer questions with five marks each out of four questions and five objective questions with one mark each.
- The remaining 25 marks for CIA are allocated as per the following structure.

Project-10M	Viva on theory- 3M	Assignment- 5M	Seminar- 5M	Clean & green and Attendance- 2M
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Procedures related to End- Semester Examinations

- The End-Semester Evaluation in theory Courses is to be conducted with question papers set by external examiners. Answer papers will be bar coded to ensure confidentiality. The evaluation of the answer scripts shall be done by external examiners on the basis of a well- defined scheme of evaluation. The evaluation shall be done immediately after the examination by holding valuation camps at the college preferably district-wise. End-semester Evaluation in practical Courses shall be conducted and evaluated by two examiners - one internal and the other external. The duration of both theory and practical examinations shall be decided by the Board of Studies concerned.
- Appearance for Continuous Evaluation (CE) and End Semester Evaluation (ESE) are compulsory and no Grade shall be awarded to a candidate if he/she is absent for CE/ESE or both. A student shall be declared to have passed the examination in a Course if he/she obtains minimum D grade for the End Semester Evaluation (ESE).
- *Procedures related to Certificates*

Students may approach the Administrative Office for issue of certificates such as No-Objection Certificates, Bonafide Certificate and Certificate of Medium of Instruction amongst others. The College has standardised forms for these certificates. Students may request for the desired certificate in the standardised form along with a self-attested copy of their College ID card and any Government issued identity card.

5.2. Procedure relating to PRGC Library

- **Obtaining Membership:** To become a borrowing member of the library, you must show your fee slip, bring one passport-size photograph and fill in the prescribed form obtainable from the circulation (issue/return) counter.
- **Clearance Certificate:** Library cards are the property of the College Library and these are to be surrendered. Dues, if any, have to be paid and a clearance certificate has to be obtained before a member discontinues his/her membership, or applies for character certificate/marksheet/degree, or terminates connection with the College.
- **Refund of Library Security Deposit:** Students can apply for refund of security deposit after cancellation of admission or after the declaration of their respective results

6. Index of Rules and Regulations

P.R. Government College [Autonomous], Kakinada, over the past four decades, has earned the confidence of all its stakeholders, especially its student community and their parents by providing a positive and conducive learning environment to the students. The bottom line is to produce more inquiring minds with focus on creativity and innovation and work-ready graduates. It's the endeavor of the college administration to promote a motivating, vibrant, safe working environment for its teaching community. Further, the college deploys its multiple, diverse, credible and latest learning resources and models to help students learn better and grow. To foster positive attitude, promote co-operation among students, for unleashing the full potential of students and to shape them into a well-rounded personality, an effective code of conduct and policy statements are necessary for any institution

6.1. General Regulations

- **Working schedule begins with Prayer song:**

1. The working day of the college commences every day in the morning at 9:45 A.M with recital of National song through the mike and classroom communication System.
2. The class work is scheduled between 10:00 A.M and 5:00 P.M during all the working days.
3. All the students shall attend the college before the recital of the national song, i.e., by 9:45 A.M and stand in attention till the prayer ends wherever they are (including those standing outside) and participate in the prayer silently.
4. The main gate of the college is closed by 10:30 A.M

- **Attendance and Leave regulations of the students:**

In the current outcome based framework, a student is expected to acquire knowledge, skills, attitudes, values etc., and turn into potential human resource and contribute to the national development by optimally utilizing the diverse resources available in the college. The college envisages achieving this outcome by ensuring regular attendance of the student to the college. Hence,

1. A 75% of attendance is mandatory for every students for every month for claiming scholarship or claiming hall ticket for SEE examinations or for claiming any government benefit. If the attends falls between 60% and 75 %, they shall pay condonation fee to be eligible to appear for the examinations.
2. Every student should mark their biometric attendance by 9:45 A.M every day in the morning and after 5:00 P.M in the evening for that day.
3. Month-wise attendance of the students will be displayed by the college by 5th of every month and aggregate attendance will be calculate and displayed by the class lecturer or mentor. Students shall affix signature duly after taking note of the percentage of attendance.
4. Students will not be allowed to appear for internal examinations or not issued hall tickets for semester end examinations of the affiliating university if they fall short of attendance below 75%.
5. Appropriate disciplinary actions will be initiated against the students who exert pressure or influence college faculty members or administration from external persons or agencies regarding attendance or issue of hall tickets in case of shortage of attendance. The penal provision will be to the extent of rustivating from the college.
6. Students who wish to go on leave shall apply for the same to the concerned mentor for its sanction at least one day before the leave.
7. Students who will be absent to classes (upto 2 days of unauthorized absence) without applying for leave will have to submit signed explanation from the parent. Beyond two days of unauthorized absence, students need to attend college accompanied by the parent and submit

explanation to the mentor lest they shall be barred from entering classes for instruction.

8. Students who could not attend due to illness or due to any such exigencies shall inform the same to the proctor through e-mail or telephone. He/She must personally report to the In charge /class teacher on resuming attending the classes.

9. Those students who are absent for long on illness, health or medical grounds, shall produce medical certificate issued by the Civil Surgeon of a Govt. Hospital and submit to the college.

10. Students can avail medical leave for illness, health or on medical grounds. However, they shall submit such leave applications in time to the respective HoD and concerned faculty members for its sanction. Such application shall invariably be accompanied by valid medical certificates issued by a Civil surgeon, Civil Asst Surgeon of a Government Hospital.

11. In case of illness, a student must apply for leave, as soon as possible, with a doctor's certificate.

12. Students of the college will be permitted to go on duty on various occasions such as for carrying out project works, NSS camps, internships etc. However, the maximum number of such on duty leaves is 10 days per semester.

- **PROTOCOL ON WEARING UNIFORM**

The role of uniform is manifold in an educational institution. A uniform reflects a sense of unity and order prevailing in the college and reminds the students that they are a part of whole. A smartly dressed up student in uniform not only feels that he belongs to an organization but also takes pride in his appearance. The uniform paves the way for a serious teaching-learning process in the classroom by taking away distraction besides sharpening focus on college work. It prevents the students from undergoing peer pressure when they attend the college in the uniform.

Hence,

1. Students shall attend the college in approved uniforms on all working days (except Wednesday) and desist from making any alterations in the approved uniforms. However, students shall attend college in the uniforms even during some special days or occasions though they fall on Wednesday unless otherwise specified by the college authorities.

2. A uniform design approved in the first year of the program will be permitted till the final year of the program.

3. Students who celebrate Birthdays are allowed to come to college in civil dress only after taking prior permission from the respective mentors /proctors or class teachers.

4. Boy (Men) students shall attend college in formal shirts tucked into trousers with black belt and black shoes or semi covered chappals. Hawai type rubber or plastic chappals are not permitted. No student is allowed to wear T-shirts on the days of civil dress but in formal shirts and trousers only.

5. Lady students will have to wear a blazer over their uniform .

6. Dress code violation attracts a penalty of Rs. 50.

7. Students belonging to certain departments like Chemistry, Zoology etc., should wear lab-coat or any such security attire while performing practicals.

- **PROTOCOL ON IDENTITY CARDS:**

A photo Identity card or Identity badge issued by the college is a public document and is not only a proof for establishing the identity of a student but also a means that facilitates students to transact business in library, access to certain functions, claim discounts in fees in certain occasions, examinations, etc. It carries the legacy of the college with it. Hence,

1. All the students shall attend the college wearing their identity cards invariably and shall be

well displayed. Students shall produce it to the college authorities as and when asked for or situation demands or when college authorities demand for the same.

6.2 Examination Regulations:

The college scrupulously follows the approved rules and regulations while conduct of Internal as well as university examinations. Malpractice in any form will not be encouraged.

Hence,

- All the students shall invariably, appear for two internal examinations [CIA] and Semester end Examinations (SEE) in each semester.
- They shall sit in their respective seats atleast 10 minutes before the commencement of the examination. They shall not be permitted to leave the examination hall till lapse of half the time of the examination. Students will be permitted to leave the examination hall with hall ticket only in the last half-an hour.
- No student is allowed into the examination 10 minutes after the commencement in the internal examination and 30 minutes time in the Semester End Examinations.
- Students shall not use any unfair means at examinations, including internal

examinations. They shall not possess any forbidden material. Students will be debarred from appearing for examinations for possession of such material.

- They shall not indulge in cross-talking, material or gadget sharing after the commencement of the examination.
- Carrying mobile phones and their usage in the examination hall is strictly prohibited. College is not responsible if such gadgets are lost in the campus.
- Students are barred from using calculators with memory capability or electronic gadgets including earphones, Bluetooth devices etc., into examination hall.

Attendance Policy Appearing For Examinations:

- A student will be allowed to appear in the examination only if he/ she puts up at least 75% attendance in all the subjects.
- A student should put up an attendance of 90% in practical sessions.
- Students will not be issued hall tickets for the concerned semester if they fall short of mandatory attendance of 75% of attendance in theory sessions and 90% attendance in practical sessions.
- Exerting pressure by the students on the Staff or the administration through external agencies or Political functionaries for issuing hall ticket (in case of shortage of attendance etc.) will render student liable for disciplinary action.
- Student shall monitor their attendance every month in consultation with their mentors (class teachers) and affix their signature against their attendance.
- If students fall short of attendance, parents will be summoned to the college and necessary undertaking will be taken from them.
- The decision of the attendance committee is final in the attendance related issues.
- No student will be permitted to be absent to the college for more than three days in a month. Students shall take prior leave permission of the concerned mentor-faculty member or class teacher.

POLICY ON CONDUCT OF THE STUDENTS IN THE EXAMINATIONS

The college scrupulously follows the approved rules and regulations while conduct of Internal as well as university examinations. Malpractice in any form will not be encouraged.

Hence,

- All the students shall invariably, appear for two internal examinations [CIA] and Semester end Examinations (SEE) in each semester.
- They shall sit in their respective seats atleast 10 minutes before the commencement of the examination. They shall not be permitted to leave the examination hall till lapse of half the time of the examination. Students will be permitted to leave the examination hall with hall ticket only in the last half-an hour.
- No student is allowed into the examination 10 minutes after the commencement in the internal examination and 30 minutes time in the Semester End Examinations.
- Students shall not use any unfair means at examinations, including internal examinations. They shall not possess any forbidden material. Students will be debarred from appearing for examinations for possession of such material.
- They shall not indulge in cross-talking, material or gadget sharing after the commencement of the examination.
- Carrying mobile phones and their usage in the examination hall is strictly prohibited. College is not responsible if such gadgets are lost in the campus.
- Students are barred from using calculators with memory capability or electronic gadgets including earphones, Bluetooth devices etc., into examination hall.

6.3 Internal Assessments

SOP on internal assessment

- CIA assessment of student's performance in that course is important.
- Faculty dealing with that particular course have to take proper measures for the evaluation of internal examinations answer scripts.
- Candidates with above 60% of attendance will be allowed for the internal examinations.
- All the faculty members are requested to evaluate mid exam answer sheets with in a week after completion of that mid examination.
- Answer sheets shall be given to students, address grievances if any in awarding marks and see that the answer script is signed by parents and collect the answer scripts back.
- The grievances with regard to awarding marks or evaluation shall be received from students in writing and it shall be addressed if there is any merit.
- All such grievances should be recorded in the activity register of the concerned faculty.
- An hour shall be allocated for discussing the performance of each student and measures for improving marks shall be discussed with students and suggestions shall be given.
- Such parents - signed answer scripts and award list (CIA Register) shall be submitted to the principal by 10 days after completion of the mid examinations.
- The outcome attainment of each student shall be calculated by concerned faculty and submitted to the IQAC within 15 days after completion of internal examinations.
- The advanced learners, moderate learners and slow learners shall be identified basing on 90%, 60-90% and below 60% marks obtained respectively in the internal (CIA) examinations and the lists of such students shall be submitted to Academic Cell within 15 days after completion of internal examinations.
- HOD are requested to monitor the evaluation process and posting and updating of marks in the CIA registers of the department. HOD should sign in the CIA register, after posting of marks, the same to be counter signed by the principal.
- CIA marks should be submitted to the Examination cell in the lists issued by the examination cell with signatures of faculty, HODs and Principal.
- The HODs are requested to monitor the evaluation process, follow procedure prescribed and ensure comply.
- Care should be taken for the genuine evaluation, avoid giving uniform marks to all

students.

- Faculty can design their evaluation process and intimate to the students in advance on the same.

6.4 Discipline

6.4.1. STUDENTS' CAMPUS CODE OF CONDUCT

P.R. Government College [Autonomous], Kakinada, over the past four decades, has earned the confidence of all its stakeholders, especially its student community and their parents by providing a positive and conducive learning environment to the students. The bottom line is to produce more inquiring minds with focus on creativity and innovation and work-ready graduates. It's the endeavor of the college administration to promote a motivating, vibrant, safe working environment for its teaching community. Further, the college deploys its multiple, diverse, credible and latest learning resources and models to help students learn better and grow. To foster positive attitude, promote co-operation among students, for unleashing the full potential of students and to shape them into a well-rounded personality, an effective code of conduct and policy statements are necessary for any institution.

Need for the code of conduct

Students, being the future citizens, are expected to maintain the highest standards of discipline and behave in dignified manner inside as well as outside the College campus duly uplifting the esteem of the college.

The code of conduct sets out certain standard of conduct expected of students. It makes students conduct themselves in such a manner where institution's values and principles are respected, civility, inclusiveness, diversity and opportunity are valued and contribute positively to the institution and society. It holds the students responsible for their misbehavior, rule violation, irresponsibility and failure to fulfilling their duties in the teaching-learning process and other process.

It not only outlines the rights of the students but also makes them abide by the rules and regulations of the college. Further, it ensures that no student is penalized except for violation of established rules and regulations enshrined in the policy documents.

- It is mandatory for every student to maintain proper discipline in the college campus. Any kind of act by the student that amounts to indiscipline will make him/her liable to imposition of heavy fine or even expulsion from the college.

• Punctuality and penal provisions for Late coming.

1. Late coming results not only in the loss of valuable knowledge delivered by the teacher but also makes the entire teaching-learning process disturbed when a late comer enters the class. This can be overcome by proper time management.

2. All the students are expected to be present in the class by 9:45 A.M positively every day in the morning well before the national song is played and make optimum utilization of the knowledge delivered by the teacher.

3. Late coming results in loss of attendance for the corresponding hour. Students are not allowed into class after 10:15 A.M. They should go to library and can attend the second hour after the completion of the first hour or period. Hence, students shall not be allowed to enter the college campus after 10:30 A.M and it may attract a fine of Rs. 50 too.

4. All students should start attending classes from the first day after opening of the college for instruction after summer vacation, Dasara vacation etc.,

5. All students shall stay in the college campus for full time of the college, i.e., till 5:00 P.M.

6. Leaving college after morning session on a day without permission of the concerned proctor will be viewed seriously.

7. Students shall not roam around in the campus or outside the college during the working hours either alone or in groups without attending classes.

8. They shall not spend time in the canteen or other places skipping classes.

9.They shall go to library and spend at least three days a week and spend atleast 5 hours in a week. They are requested to go through news papers, magazines, text and reference books, etc.

6.4.2 ANTI- RAGGING POLICY

- Pursuant to the directive from the UGC and the Higher Education Department, AP, and An Act to prohibit Ragging in Educational Institutions in the State of Andhra Pradesh [Act No. 26 of 1997] [21 August 1997] called Andhra Pradesh Prohibition of Ragging Act, 1997 , ragging in the educational institutions have been banned and, therefore, any student found involved in ragging in the College will be dealt with under rules which can include even expulsion from the institution.
- The College Union will be formed as per Lyngdoh Committee recommendations approved by the Honorable Supreme Court of India. It will be based on a parliamentary (indirect) system given in Section No.6.2.4 of Lyngdoh Committee recommendations.
- Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college.
- The College prohibits any conduct by any student or students which has effect of teasing, treating or handling with rudeness a fresher or any other students or indulging in rowdy or undisciplined activities. Ragging is totally prohibited in Institution & anyone found guilty or ragging and/or abetting ragging, whether actively passively is liable to be punished in accordance with the regulations.
- Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Hon'ble Supreme Court of India.
- Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.

6.4.3 Prevention of Smoking/Vaping & Alcohol Consumption

- The college wishes to provide clean atmosphere in the college to its stakeholders including staff and students. Hence,
- Smoking/alcohol consumption, vaping, consumption of intoxicants / psychotropic substances or banned substances in any form or using chewing- gum, panmasala inside the college campus are strictly prohibited.
- If any student attends college during college hours or during conduct of any meeting or function etc., in inebriated condition or smokes or consumes above illegal substance, strict disciplinary action would be initiated including rustication student from the college besides handing over such students to police authorities for necessary action.

6.4.4 OPTIMUM UTILIZATION OF ACADEMIC RESOURCES AND INFRASTRUCTURE

Every student shall put in efforts for securing academic knowledge, to stay fit and healthy and acquiring employability skills by optimally utilizing academic, co - curricular and extracurricular facilities and infrastructure available in the college. All students shall utilize the existing academic facilities, infrastructure, sports and games equipment, resources including rich human resources (Faculty members) optimally for enhanced learning experiences.

1.For independent study, students are expected to use the class rooms, central library, Reading room, LMS, Departmental Libraries, Jawahar Knowledge Centre, library of Centre for 21st Century Skills, Centre for Innovation, Centre for Incubation and Entrepreneurship; practical laboratories, research laboratories, internet centre of the library etc., for enhancing their learning experiences.

2.They shall at least spend one hour in library in a couple of days and read books of interest and inculcate reading habit. They shall utilize the automated library facility and thousands of e-books, e-magazines, internet based materials.

3.They shall utilize N-LIST facility, an e-resource repository for augmenting their academic and research knowledge.

4.News paper and magazine reading is a must for every student. Students shall, every day go to reading room attached to the college library, read at least one English and one Telugu News paper and available magazines including Vivek, Udyoga sopanam, Udyoga Vijayaalu, Yojana, Front line , Competitions Success Review, India Today, Employment News, etc.

5.All students shall mandatorily appear for an objective type written examination conducted by the Centre for 21st Century skills on fort-nightly basis on current affairs. They shall also attend and participate in the activities such guest lecturers, awareness programmes, competitions, skill development programmes, etc., conducted by various wings of the college, namely - Centre for 21st Century, women Empowerment Cell or any other Department or wing of the college.

6.All students shall utilize sports and games equipment optimally to stay themselves fit and healthy. They shall participate in the games and sports events or tournaments or health- related programs like yoga training sessions mandatorily. Further, they shall utilize Gymnasium equipment optimally.

6.4.5 PARTICIPATION IN COMMUNITY SERVICE AND OUTREACH PROGRAMS

Awareness creation in the society on various issues through conduct of community outreach programs has been the flag-ship program of the college since its inception.

The students, being the prime stake holders in understanding and solving the societal programs, shall actively participate in social service and community outreach programs and come out with tangible solutions to the problems the society is facing and thus integral part of this nation building. The college provides every student an opportunity to participate in the community outreach programs.

- All students shall register in the National Service Scheme (NSS) of the college and actively participate in its activities, including Special camps, awareness programs, etc.
- Students shall join NCC wings - Navy and Airforce for the development of character, Comradeship, Discipline, Leadership, Secular Outlook, Spirit of Adventure, and Ideals of Selfless Service amongst them.
- Students shall participate in the activities carried out by the Red Ribbon Club of the college.
- All students shall participate in the community outreach programs conducted by various departments such as conduct of exhibition in the schools, surveys in the community, health awareness campaigns, environmental awareness campaigns, campaigning on traffic rules, against drug abuse, etc.

6.4.6 MOBILE PHONE POLICY

The Mobile phone policy of the college prescribes clear cut guidelines regarding the usage of mobile phones inside the classes and inside the campus. This policy is applicable to all those who enter the campus.

Though the mobile phone plays dominant role in communication, realizing its usage by students for negative purposes and to avoid disturbance to effective teaching-learning purpose, the

following guidelines are devised.

- Students are not permitted to use mobile phones within the campus except for academic purpose, that too in the supervision of their lecturers.
- Students shall switch off their mobile phones immediately after entering college campus and their respective classes.
- They can switch them on only on the advise of the lecturers and under the strict supervision of their lecturers, if they feel, usage of them is advised by lecturers for a specific academic work- as calculator for problem solving, accessing and for analysis of some information from internet, logging in for certain LMS, scholarship OTP, for providing feedback through OTLM app, etc., etc.
- The college doesn't hold responsibility in case of loss or theft of mobile phones.
- All the staff members are empowered to confiscate mobile phones found with students violating the above rules.
- Students violating the above rules will be fined an amount of Rs 1000/- and the confiscated mobile phones will be returned to the students only after the completion of their course.
- Accessing Social Networking Sites such as Facebook, Twitter etc. is prohibited within the college campus.

6.5 Fee Regulations

1. Every student shall pay the whole fee each year if her/his name is on the rolls of the institutions.
2. Fees will be collected once at the beginning of the year. Tuition fee Rs. 500/- per semester is compulsory.
3. Absence from the college with or without leave forms is no ground for exemption for the operation of this rule.
4. Fees once paid can not be refunded.
5. Names of the students who have not paid the whole amount due from them after the last day announced for payment are liable to be struck off the rolls. They shall be re-admitted, however after payment of fines and re-admission fee subjected to the availability of seat and other conditions.
6. If a student is once admitted & take T.C. in the middle of the academic year, he/she has to pay the entire fee specified for the year.

PAYMENT OF FEE

- All students shall pay required college fees, university fees, tuitions fees, examination fees, etc., in advance or in time **through imap** to avoid fines from respective authorities.
- Students are required to pay the tuition fees, University fee, special fees, restructured fees, CPDC fees etc., within one month of commencement of academic year. Otherwise, their names will be removed from the rolls forthwith. No intimation will be communicated in this regard. Part-fees payments or piecemeal payments will not be allowed.
- Students are required to pay the examination fees prescribed by the Examination Cell per each semester in time and to avoid penalty. Payment of fees will not be allowed after the time prescribed.

6.6 CAMPUS CLEANLINESS AND ENVIRONMENTAL PROTECTION POLICY:

It is the policy of the college to contribute its might to the environmental protection by reducing carbon foot-print and conservation of energy.

- Students are required to keep their respective class rooms and campus premises neat and clean.
- Not to use plastic in the campus
- Not to throw or spill waste anywhere in the campus except in the waste baskets kept. Any violation of this shall invite a minimum fine of Rs. 100/-.
- To keep the waste food, used up or discarded paper etc., in the dustbins so as to enable the college authorities to put it recycling or for production of vermi-compost or organic manure manufacturing.
- Students shall avoid entering college premises with automobile bikes and vehicles. The vehicles should be parked inside the parking area only. Students are requested not to park vehicles on either side of the pathways or roads.
- Students shall not waste water or electrical energy. The students shall turn off taps after using them. Likewise, students, after using electrical gadgets, lights, bulbs etc., shall turn off them in order to conserve precious electrical energy and to reduce pollution.
- Every student shall actively participate in the activities like Swacha Bharat, Clean and Green, Plantation drives, plastic - free campus drive, etc., and help arrest environmental degradation.

6.6 LABORATORY SAFETY, EQUIPMENT AND FURNITURE HANDLING POLICY.

Students are required to

- Handle the furniture, equipments, fixtures and appliances of the college and laboratories carefully. Careless handling/misuse of the above could result personal injuries or damage to property.
- Follow safety precautions near electrical equipment or chemical substances, electrical installations etc.
- Handle various fragile equipment like glassware, furniture etc., carefully.
- In the event of damage to college or laboratory property, expenditure towards the cost of

replacement or repair will be collected from the respective student(s) who is (are) responsible for damage along with fine for mishandling.

- Students of chemistry laboratory shall invariably use aprons while performing practicals. Students of Physics and Computer Science laboratories shall take precautions such as wearing rubber chappals etc., to avoid electrical shock etc.

- Students shall follow all the campus and laboratory related protocols issued or displayed in the laboratories scrupulously to avoid any untoward incidents in the campus or laboratories.

7. Other Important Information

7.1. Contact Details

Particulars	Contact Details
Academic	
Academic Coordinator	9652023082 penmethsavijay001@gmail.com
IQAC Coordinator	9441715670 eliaprgc@gmail.com
Controller of Examinations	8008888485 drsomaraju@prgc.edu.in
Anti-Ragging Committee convenor	9848132314 svgvarma9@gmail.com
Women Empowerment Cell convenor	9441898714 guttula.sridevi@gmail.com
Administrative	
Principal Office	principal@prgc.edu.in
Administrative Office	prgcaoffice1884@gmail.com
Superintendent	Smt. B Mangamma 9866528345
Sr. Assistant	Sri P. Venkateswara Rao 8519955779
Jr. Assistant (Scholarships)	Sri B. Chandra Aditya 8499009837

7.2. List of Holidays & Academic Schedule for AY 2024-25

JULY			
Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.7.2024	Monday	Academic working day	
2.7.2024	Tuesday	Academic working day	
3.7.2024	Wednesday	Academic working day	
4.7.2024	Thursday	International Conference	Botany
5.7.2024	Friday	International Conference	Botany
6.7.2024	Saturday	Academic working day	
7.7.2024	Sunday	Academic working day	
8.7.2024	Monday	Academic working day	
9.7.2024	Tuesday	Academic working day	
10.7.2024	Wednesday	Vehicle Free day	Eco club & NSS units
11.7.2024	Thursday	World Population Day	Economics Dept.
12.7.2024	Friday	Academic working day	
13.7.2024	Saturday	Mentor-Mentee interaction & Student Counseling	Every Mentor
14.7.2024	Sunday	Holiday	
15.7.2024	Monday	Academic working day	
16.7.2024	Tuesday	Academic working day	
17.7.2024	Wednesday	Academic working day	
18.7.2024	Thursday	Academic working day	
19.7.2024	Friday	Plastic Free day	Eco club & NSS units
20.7.2024	Saturday	Academic working day	
21.7.2024	Sunday	Academic working day	
22.7.2024	Monday	Academic working day	
23.7.2024	Tuesday	Academic working day	
24.7.2024	Wednesday	Academic working day	
25.7.2024	Thursday	Academic working day	
26.7.2024	Friday	Academic working day	
27.7.2024	Saturday	Mentor-Mentee interaction & Student Counseling	Every Mentor
28.7.2024	Sunday	World Nature Conservation Day	Life sciences
29.7.2024	Monday	Academic working day	
30.7.2024	Tuesday	Academic working day	
31.7.2024	Wednesday	Academic working day	

AUGUST

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.8.2024	Thursday	Commencement of Class Work	
2.8.2024	Friday	Academic working day	
3.8.2024	Saturday	Academic working day	
4.8.2024	Sunday	Sunday Holiday	
5.8.2024	Monday	Academic working day	
6.8.2024	Tuesday	Mentor-Mentee interaction & Student Counseling	Every Mentor
7.8.2024	Wednesday	Academic working day	
8.8.2024	Thursday	International Literacy Day	All Arts depts.
9.8.2024	Friday	Academic working day	
10.8.2024	Saturday	Second Saturday	
11.8.2024	Sunday	Sunday Holiday	
12.8.2024	Monday	Academic working day	
13.8.2024	Tuesday	Academic working day	
14.8.2024	Wednesday	Vehicle Free day	Eco club & NSS units
15.8.2024	Thursday	Independence Day	All Departments and student supporting wings
16.8.2024	Friday	Plastic Free day	Eco club & NSS units
17.8.2024	Saturday	Academic working day	
18.8.2024	Sunday	Sunday Holiday	
19.8.2024	Monday	Academic working day	
20.8.2024	Tuesday	Mentor-Mentee interaction & Student Counseling	Every Mentor
21.8.2024	Wednesday	Academic working day	
22.8.2024	Thursday	Academic working day	
23.8.2024	Friday	Academic working day	
24.8.2024	Saturday	Academic working day	
25.8.2024	Sunday	Sunday Holiday	
26.8.2024	Monday	Sri Krishna Astami Holiday	
27.8.2024	Tuesday	I Mid examination	
28.8.2024	Wednesday	I Mid examination	
29.8.2024	Thursday	National Sports Day & I Mid examination	Physical Education
30.8.2024	Friday	Small Industry Day & I Mid examination	Commerce
31.8.2024	Saturday	I Mid examination	

SEPTEMBER

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.9.2024	Sunday	Sunday Holiday	
2.9.2024	Monday	Academic working day	
3.9.2024	Tuesday	Academic working day	
4.9.2024	Wednesday	Academic working day	
5.9.2024	Thursday	Teacher's day	All Departments and student supporting wings
6.9.2024	Friday	Academic working day	
7.9.2024	Saturday	Vinayak Chavithi Holiday	
8.9.2024	Sunday	International Literacy Day	All Arts depts.
9.9.2024	Monday	Academic working day	
10.9.2024	Tuesday	Mentor-Mentee interraction & Student Counseling	Every Mentor
11.9.2024	Wednesday	Vehicle Free day	Eco club & NSS units
12.9.2024	Thursday	Academic working day	
13.9.2024	Friday	Academic working day	
14.9.2024	Saturday	Second Saturday	
15.9.2024	Sunday	Sunday Holiday & International Day of Democracy.	All Arts depts.
16.9.2024	Monday	World Ozone Day & Milad-unabhi	Chemistry
17.9.2024	Tuesday	Academic working day	
18.9.2024	Wednesday	Academic working day	
19.9.2024	Thursday	Academic working day	
20.9.2024	Friday	Plastic Free day	Eco club & NSS units
21.9.2024	Saturday	International Day of Peace	History
22.9.2024	Sunday	Sunday Holiday	
23.9.2024	Monday	Academic working day	
24.9.2024	Tuesday	Mentor-Mentee interraction & Student Counseling	Every Mentor
25.9.2024	Wednesday	Academic working day	
26.9.2024	Thursday	Academic working day	
27.9.2024	Friday	Academic working day	
28.9.2024	Saturday	Academic working day	
29.9.2024	Sunday	Sunday Holiday	
30.9.2024	Monday	Academic working day	

OCTOBER

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.10.2024	Tuesday	Academic working day	
2.10.2024	Wednesday	Mahatma Gandhi Jayanti Holiday	
3.10.2024	Thursday	Academic working day	
4.10.2024	Friday	Academic working day	
5.10.2024	Saturday	Academic working day	
6.10.2024	Sunday	Sunday Holiday	
7.10.2024	Monday	Dussehra Holiday	
8.10.2024	Tuesday	Dussehra Holiday	
9.10.2024	Wednesday	Dussehra Holiday	
10.10.2024	Thursday	Dussehra Holiday	
11.10.2024	Friday	Dussehra Holiday	
12.10.2024	Saturday	Second Saturday Holiday	
13.10.2024	Sunday	Sunday Holiday	
14.10.2024	Monday	II Mid examination	All departments
15.10.2024	Tuesday	II Mid examination	All departments
16.10.2024	Wednesday	II Mid examination	All departments
17.10.2024	Thursday	II Mid examination	All departments
18.10.2024	Friday	II Mid examination	All departments
19.10.2024	Saturday	Academic working day	
20.10.2024	Sunday	Sunday Holiday	
21.10.2024	Monday	Academic working day	
22.10.2024	Tuesday	Mentor-Mentee interaction & Student Counseling	Every Mentor
23.10.2024	Wednesday	Mole Day	Chemistry
24.10.2024	Thursday	United Nations Day	History & Political science
25.10.2024	Friday	Last Instruction Day for III Semester	All departments
26.10.2024	Saturday	Academic working day	
27.10.2024	Sunday	Sunday Holiday	
28.10.2024	Monday	III Semester end examinations	All departments
29.10.2024	Tuesday	III Semester end examinations	All departments
30.10.2024	Wednesday	III Semester end examinations	All departments
31.10.2024	Thursday	Deepavali Holiday	

NOVEMBER

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.11.2024	Friday	III Semester end examinations	All departments
2.11.2024	Saturday	III Semester end examinations	All departments
3.11.2024	Sunday	Sunday Holiday	
4.11.2024	Monday	III Semester end examinations	All departments
5.11.2024	Tuesday	III Semester end examinations	All departments
6.11.2024	Wednesday	III Semester end examinations	All departments
7.11.2024	Thursday	III Semester end examinations	All departments
8.11.2024	Friday	III Semester end examinations	All departments
9.11.2024	Saturday	Legal Services Day & Second Saturday	Commerce
10.11.2024	Sunday	Sunday Holiday	
11.11.2024	Monday	III Semester end examinations	All departments
12.11.2024	Tuesday	Mentor-Mentee interaction & Student Counseling	Every Mentor
13.11.2024	Wednesday	III Semester end examinations	All departments
14.11.2024	Thursday	III Semester end examinations	All departments
15.11.2024	Friday	III Semester end examinations	All departments
16.11.2024	Saturday	III Semester end examinations	All departments
17.11.2024	Sunday	Sunday Holiday	
18.11.2024	Monday	III Semester end examinations	All departments
19.11.2024	Tuesday	III Semester end examinations	All departments
20.11.2024	Wednesday	III Semester end examinations	All departments
21.11.2024	Thursday	III Semester Practical examination	All Science Departments
22.11.2024	Friday	III Semester Practical examination	All Science Departments
23.11.2024	Saturday	III Semester Practical examination	All Science Departments
24.11.2024	Sunday	Sunday Holiday	
25.11.2024	Monday	III Semester Practical examination	All Science Departments
26.11.2024	Tuesday	Constitution Day of India & Mentor-Mentee interaction & Student Counseling Every Mentor	Political Science
27.11.2024	Wednesday	III Semester Practical examination	All Science Departments
28.11.2024	Thursday	III Semester Practical examination	All Science Departments
29.11.2024	Friday	III Semester Practical examination	All Science Departments
30.11.2024	Saturday	III Semester Practical examination	All Science Departments

DECEMBER

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.12.2024	Sunday	World AIDS Day	NSS UNITS
2.12.2024	Monday	Commencement of Class Work for IV SEMESTER	All Departments
3.12.2024	Tuesday	Academic working day	
4.12.2024	Wednesday	Indian Navy Day	NCC
5.12.2024	Thursday	World Soil Day	Botany
6.12.2024	Friday	Academic working day	
7.12.2024	Saturday	Academic working day	
8.12.2024	Sunday	Sunday Holiday	
9.12.2024	Monday	International Anti-Corruption Day	Political Science
10.12.2024	Tuesday	Human Rights Day&Mentor-Mentee interaction &Student Counseling Every Mentor	History, Every Mentor
11.12.2024	Wednesday	Vehicle Free day	Eco club & NSS units
12.12.2024	Thursday	Academic working day	
13.12.2024	Friday	Academic working day	
14.12.2024	Saturday	National Energy Conservation Day& Second Saturday	Physics
15.12.2024	Sunday	Sunday Holiday	
16.12.2024	Monday	Academic working day	
17.12.2024	Tuesday	Academic working day	
18.12.2024	Wednesday	Academic working day	
19.12.2024	Thursday	Academic working day	
20.12.2024	Friday	Plastic Free day	Eco club & NSS units
21.12.2024	Saturday	Academic working day	
22.12.2024	Sunday	National Mathematics Day& Sunday Holiday	Mathematics
23.12.2024	Monday	Academic working day	
24.12.2024	Tuesday	National Consumer Rights Day& Student Councillng	Commerce, Every Mentor
25.12.2024	Wednesday	National Good Governance Day in memory of Atal Vihari Vajpayee Birthday	Political Science
26.12.2024	Thursday	Academic working day	
27.12.2024	Friday	Academic working day	
28.12.2024	Saturday	Academic working day	
29.12.2024	Sunday	Sunday Holiday	
30.12.2024	Monday	Academic working day	
31.12.2024	Tuesday	Academic working day	

JANUARY

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.1.2025	Wednesday	New year celebration	
2.1.2025	Thursday	Academic working day	
3.1.2025	Friday	International Mind Body Wellness Day	Physical Education
4.1.2025	Saturday	World Braille Day	English
5.1.2025	Sunday	National Birds Day&Sunday Holiday	Zoology
6.1.2025	Monday	Academic working day	
7.1.2025	Tuesday	Academic working day	
8.1.2025	Wednesday	Vehicle Free Day	
9.1.2025	Thursday	Pravasi Bharatiya Divas	Political Science
10.1.2025	Friday	World Hindi Day	Hindi
11.1.2025	Saturday	Second Saturday	
12.1.2025	Sunday	National Youth Day ,Sunday Holiday	All Arts depts.
13.1.2025	Monday	Pongal Holiday	
14.1.2025	Tuesday	Pongal Holiday	
15.1.2025	Wednesday	Pongal Holiday	
16.1.2025	Thursday	Pongal Holiday	
17.1.2025	Friday	Pongal Holiday	
18.1.2025	Saturday	Pongal Holiday	
19.1.2025	Sunday	Sunday Holiday	
20.1.2025	Monday	Academic working day	
21.1.2025	Tuesday	Academic working day	
22.1.2025	Wednesday	Academic working day	
23.1.2025	Thursday	Netaji Subhas Chandra Bose Jayanthy	History
24.1.2025	Friday	National Girl Child Day	Women Empowerment cell
25.1.2025	Saturday	National Voters Day	Political Science
26.1.2025	Sunday	Republic Day, Sunday Holiday	All Departments and student supporting wings
		International Customs Day	Economics
27.1.2025	Monday	Academic work	
28.1.2025	Tuesday	Mentor-Mentee interaction & Student Counseling	All mentors
29.1.2025	Wednesday	Indian Newspaper Day	Journalism
30.1.2025	Thursday	Academic working day	
31.1.2025	Friday	Academic working day	

FEBRUARY

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.2.2025	Saturday	Indian Coast Guard Day	NCC
2.2.2025	Sunday	World Wetlands Day & Sunday holiday	Economics
3.2.2025	Monday	I MID Semester Examination	
4.2.2025	Tuesday	I MID Semester Examination & World Cancer day	Life sciences
5.2.2025	Wednesday	I MID Semester Examination	All departments
6.2.2025	Thursday	Academic work ,I mid examination	All departments
7.2.2025	Friday	Academic work ,I mid examination	All departments
8.2.2025	Saturday	second Saturday	
9.2.2025	Sunday	Sunday holiday	
10.2.2025	Monday	Academic working day	
11.2.2025	Tuesday	Mentor-Mentee interaction & Student Counseling	All mentors
12.2.2025	Wednesday	Darwin's Day Vehicle Free Day	Life sciences
13.2.2025	Thursday	Academic working day	
14.2.2025	Friday	Vehicle Free Day	
15.2.2025	Saturday	Academic working day	
16.2.2025	Sunday	Sunday Holiday	
17.2.2025	Monday	Academic working day	
18.2.2025	Tuesday	Academic working day	
19.2.2025	Wednesday	Academic working day	
20.2.2025	Thursday	World Day of Social Justice	All Arts depts.
21.2.2025	Friday	International Mother Language Day	Telugu
		plastic free day	Eco club & NSS Unit
22.2.2025	Saturday	Academic working day	
23.2.2025	Sunday	Sunday holiday	
24.2.2025	Monday	Central Excise Duty day	Commerce
25.2.2025	Tuesday	Mentor-Mentee interaction & Student Counseling	All mentors
26.2.2025	Wednesday	Maha Shivaratri, Holiday	
27.2.2025	Thursday	Academic working day	Every Mentor
28.2.2025	Friday	National Science Day	All Science departments
29.2.2025	Saturday	Academic working day	

MARCH

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.3.2025	Saturday	Academic working day	
2.3.2025	Sunday	Sunday Holiday	
3.3.2025	Monday	World Wildlife Day	Botany & zoology
4.3.2025	Tuesday	Academic working day	
5.3.2025	Wednesday	Academic working day	
6.3.2025	Thursday	Academic working day	
7.3.2025	Friday	Academic working day	
8.3.2025	Saturday	International Women's day , second Saturday	Women Empowerment cell
9.3.2025	Sunday	Sunday Holiday	
10.3.2025	Monday	Academic work	
11.3.2025	Tuesday	Mentor-Mentee interaction & Student Counseling	All mentors
12.3.2025	Wednesday	Vehicle Free Day	Eco club & NSS Unit
13.3.2025	Thursday	Academic work	
14.3.2025	Friday	Pi Day	Mathematics
15.3.2025	Saturday	World Consumer Rights Day	Commerce & Economics
16.3.2025	Sunday	National Vaccination Day, Sunday Holiday	Life sciences
17.3.2025	Monday	Academic work, II MID examinations	
18.3.2025	Tuesday	Academic work, II MID examinations	
19.3.2025	Wednesday	Academic work, II MID examinations	
20.3.2025	Thursday	Academic work, II MID examinations	
21.3.2025	Friday	World Forestry Day & Academic work, II MID examinations	
		Plastic free day	Eco club & NSS Unit
22.3.2025	Saturday	World Water Day	Chemistry
23.3.2025	Sunday	Sunday holiday	
24.3.2025	Monday	World Tuberculosis (TB) Day	Zoology
25.3.2025	Tuesday	Mentor-Mentee interaction & Student Counseling	All mentors
26.3.2025	Wednesday	Academic working day	
27.3.2025	Thursday	Academic working day	
28.3.2025	Friday	Academic working day	
29.3.2025	Saturday	Academic working day	
30.3.2025	Sunday	Sunday Holiday	
31.3.2025	Monday	Ramjan Holiday	

APRIL

Date	Day	Activity Planned / Day of Observation	DEPARTMENT/STUDENT SUPPORTING WING
1.4.2025	Tuesday	Academic work & Sem End Examination	
2.4.2025	Wednesday	Academic work & Sem End Examination	
3.4.2025	Thursday	Academic work & Sem End Examination	
4.4.2025	Friday	Academic work & Sem End Examination	
5.4.2025	Saturday	Babu Jagajeevan Rao Jayanti Holiday	
6.4.2025	Sunday	International Day of Sport for Development & Sri Rama Navami	Physical Education
7.4.2025	Monday	World Health Day & Academic work & Sem End Examination	NSS UNITS
8.4.2025	Tuesday	Mentor-Mentee interaction & Student Counseling & Academic work & Sem End Examination	All mentors
9.4.2025	Wednesday	Vehicle Free Day & Academic work & Sem End Examination	All Departments
10.4.2025	Thursday	Academic work & Sem End Examination	
11.4.2025	Friday	Academic work & Sem End Examination	
12.4.2025	Saturday	Academic work & Sem End Examination	
13.4.2025	Sunday	Sunday Holiday	
14.4.2025	Monday	B.R Ambedkar Jayanthi	All Arts depts.
15.4.2025	Tuesday	Academic work & Sem End Examination	
16.4.2025	Wednesday	Academic work & Sem End Examination	
17.4.2025	Thursday	Academic work & Sem End Examination	
18.4.2025	Friday	Good Friday	
19.4.2025	Saturday	Academic work & Sem End Examination	
20.4.2025	Sunday	Sunday holiday	
21.4.2025	Monday	National Civil Service & Academic work & Sem End Examination	All Arts depts.
22.4.2025	Tuesday	National Civil Service	All Arts depts.
		Mentor-Mentee interaction & Student Counseling & Academic work & Sem End Examination	All mentors
23.4.2025	Wednesday	Mentor-Mentee interaction & Student Counseling & Academic work & Sem End Examination	Every Mentor
24.4.2025	Thursday	National Panchayati Day & Sem End Practical examination	Political Science
25.4.2025	Friday	World Malaria Day	Life sciences
26.4.2025	Saturday	World Intellectual Property Day	Commerce
27.4.2025	Sunday	Sunday holiday	
28.4.2025	Monday	Academic work	
29.4.2025	Tuesday	Academic work	
30.4.2025	Wednesday	Ayushman Bharat Diwas	NSS UNITS